22nd April 2021

Our ref: FOI/04274

Dear

Thank you for your request for information.

## Your Request

## I want to submit a request for some information from the organisation, in relation to their contract’s register.

## The FULL contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

## 1. Contract Reference -Unique reference number associated with the contract.

## 2. Contract Title

## 3. Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.

## 4. Supplier Name

## 5. Spend (Total or Annual)

## 6. Contract Duration

## 7. Contract Extensions

## 8. Contract Starting Date

## 9. Expiration Date

## 10. Contract Description [Please provide me with as much detail as possible.]

## 11. Contact Owner (Full contact details if possible.)

## 12. CPV codes/ProClass

**IMPORTANT**

1. For those organisations planning to make an exemption around spend, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.

2. If the organisation has a CRM system or a similar system, there should be a facility to download and extract contract data.

3. You may forward me a Weblink to a portal to download the contract register, please make sure all of the organisation’s contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all of their contracts.

Please do not think that this is the only information I require if you could provide me with more information that would be great.

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Contract Data/API Contact Details

13. Can you also provide me with contact details of the person responsible for the actual contract’s register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

(Meaning of API “a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.”)

Please provide me with the contract’s register file in an excel format.

## Our Response

Q1 – 12, please see accompanying document.

Q13 – Paul Barrett-Hill - paul.barrett-hill@elht.nhs.uk ,

 Head Of Service Data, Systems & E-Commerce

 **Lancashire Procurement Cluster**

*Lancashire Procurement Cluster is the shared collaborative procurement and supply chain service for Blackpool Teaching Hospitals NHS Foundation Trust, East Lancashire Hospitals NHS Trust and Lancashire Teaching Hospitals NHS Foundation Trust.*

The information in this response is provided under the terms of the Open Government Licence. Please see here for more information:

<http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>

The following link is a customer satisfaction survey if you would like to leave feedback:

<http://www.bfwh.nhs.uk/our-services/hospital-services/information-governance/foi-questionnaire/>

If you are dissatisfied with our response to your request for access to information you may ask us to carry out an internal review. You should do this by writing to:

The Information Governance Manager

Blackpool Teaching Hospitals NHS Foundation Trust

Blackpool Victoria Hospital

Whinney Heys Rd

Blackpool

FY3 8NR
Email: bfwh.pso@nhs.net Requests for a review must be received within 40 working days following the initial response.

If you are not content with the outcome of our review, you may apply to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Yours Sincerely,

**Stephen Connor**

**Freedom of Information Manager**

**Home 15 | Blackpool Teaching Hospitals NHS Foundation Trust**

**Whinney Heys Road | Blackpool | Lancashire | FY3 8NR**

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