| ***Time*** |  | ***Topic*** | ***Lead*** | ***Process*** | ***Purpose / Expected Outcome*** |
| --- | --- | --- | --- | --- | --- |
| 15.00 | 1 | Welcome and Introductions | Chair | Verbal |  |
|  | 2 | Declarations of Interests | Chair | Verbal | To note |
|  | 3 | Apologies for Absence | Chair | Verbal | To note apologies |
|  | 4 | Minutes of the Previous Meetings | Chair | Report ✓ | To approve the previous minutes |
|  | 5 | Matters Arising and Action Matrix | Chair | Report ✓ | To note progress on agreed actions |
| 15.10 | 6 | Chair’s Update | Chair | Verbal | To update |
| 15.20 | 7 | Patient Focus – Organ Donation 15 Years Later | Clinical Lead for Organ Donation | Presentation | To discuss |
| ***Governance*** | | | | | |
| 15.40 | 8 | Quality Improvement Update | Associate Director of Quality Improvement | Video | To note  (Action: 6c) |
| 15.50 | 9 | Lead Governor Report | Deputy Lead Governor | Verbal | To note |
| 16.10 | 10 | Governor Feedback from Committees | All | Report ✓ | To discuss |
| 16.20 | 11 | Annual Workplan and Schedule of Meetings | Director of Corporate Governance | Report ✓ | To note  (COG/22/18) |
| 16.40 | 12 | Any Other Business | Chair | Verbal | To note |
| ***Consent agenda for information***  ***Papers in this section are provided for information and assurance. If you wish to raise a question in relation to one of the reports, please advise in advance of the meeting.*** | | | | | |
|  | 13 | New Hospital Programme | Chair | To follow | To note  (COG/22/03) |
| ***Closing matters*** | | | | | |
| 16.50 | 14 | Date and time of the next meeting:  Tuesday 13th June 2023 @ 3pm | Chair | Verbal | To note |