

Minutes of the Annual Members and Public Meeting
of the Blackpool Teaching Hospitals NHS Foundation Trust
held on Monday 16th September 2019 at 6.20 pm
in the Lecture Theatre, Blackpool and The Fylde College

Present: Mr Pearse Butler - Chairman

Non-Executive Directors

Mr Mark Cullinan
Mrs Mary Whyham
Mr James Wilkie

Executive Directors

Mr Kevin McGee – Interim Chief Executive
Mr Tim Bennett – Deputy Chief Executive/Director of Finance & Performance

In Attendance: Mrs Janet Barnsley – Interim Director of Operations (Planned Care)
Mrs Berenice Groves – Interim Director of Operations (Urgent & Emergency Care)
Miss Judith Oates – Corporate Assurance Manager/FT Secretary

Governors:-

Public Constituency

Mrs Sue Crouch (Wyre)
Mrs Pat Greenough (Wyre)
Mr Zacky Hameed (Blackpool)
Mrs Camilla Hardy (Blackpool)
Mr George Holden (Blackpool)
Mrs Christina McKenzie-Townsend (Wyre)
Mr Ian Owen (Wyre)

Staff Constituency

Dr Ranjit More (Medical & Dental)

Appointed Constituency

Councillor Martin Mitchell (Blackpool Council)

Members of staff/public – 76 (approximately)

Blackpool Teaching Hospitals NHS Foundation Trust Annual Members Meeting

1. Apologies for Absence

Apologies for absence were received from Board members and Governors as follows:-

Board Members

Mr Keith Case – Non-Executive Director
Dr Jim Gardner – Non-Executive Director
Dr Grahame Goode – Acting Medical Director
Mr Michael Hearty – Non-Executive Director
Mr Mark Beaton – Non-Executive Director

Governors

Mr Paul Bibby – Appointed Governor (Lancashire Care Foundation Trust)
Mrs Beverley Clark – Public Governor (Blackpool Constituency)
Miss Tina Daniels – Staff Governor (Non-Clinical Support Constituency)
Mrs Adele De-Vito – Public Governor (Blackpool Constituency)
Mrs Sheila Jefferson – Public Governor (Fylde Constituency)
Mrs Debbie Kenny – Appointed Governor (University of Central Lancashire)
Mrs Heather O'Hara – Public Governor (Blackpool Constituency)

2. Minutes of the Previous Annual Members Meeting held on 5th July 2018

The Chairman requested approval to the minutes of the previous meeting which had been posted on the website, copies of which were available from the corporate stand.

It was noted that the minutes had been approved by the Board of Directors in September 2018.

RESOLVED: That the minutes of the previous meeting held on 5th July 2018 be approved as a correct record.

Proposed by Mr Cullinan and seconded by Mr Bennett.

At this juncture, the Chairman invited Mr Bennett to provide an update on the Trust's financial position.

3. Annual Report and Accounts 2018/19

Financial Update

Mr Bennett gave a presentation on the financial position, highlighting the key points from the Annual Report and Accounts which included the following:-

- Financial Headlines 2018/19
- Efficiencies
- Investments
- Outlook for 2019/20
- Outlook for 2020/21 onwards
- Long Term Plan Implementation Framework Overview

It was noted that the annual accounts included figures for both the Trust and BFW Management Ltd (Atlas).

Mr Bennett advised that the Trust had reported an operating deficit of £10.9m for 2018/19 and that this was in line with most Foundation Trusts.

Mr Bennett reported that the highlight of the year in terms of finance was the successful outcome of the bid for £13m for the establishment of a Critical Care and Emergency Village which would bring together all emergency services at the front door of the hospital. It was noted that construction was due to begin during 2020.

With regard to the Cost Improvement Programme, Mr Bennett advised that it was very difficult to achieve each year and that the Trust was attempting to bring together a single improvement plan to include significant investment and improvements for patients during 2020/21.

Mr Bennett explained that one of the defining features was the NHS Long Term Plan which referenced working more collaboratively going forward.

Mr Bennett stated that the Annual Accounts, Auditor's Report and Annual Report were available on the Trust website.

Trust Constitution

The Chairman reported that a number of amendments to the Constitution had been proposed and subsequently approved by the Council of Governors and the Board of Directors in November 2018 and May 2019 in relation to the following:-

- An update to the Chair/Non-Executive Director recruitment process.
- The removal of Community Health Services (North Lancashire).
- The removal of Governor from the eligibility criteria.
- An amendment to the Board Composition.

RESOLVED: That the above amendments be approved.

Membership Report

As part of the Trust's statutory duties, the Chairman provided an update in relation to membership as follows:-

- There had been a decrease in the number of public members during 2018/19 from 5,114 to 4,931.
- There had been a decrease in the number of staff members during 2018/19 from 8,964 to 7,178.
- The Membership Committee was addressing the issue of membership and engagement, particularly in respect of young people, and an outline of the initiatives was reported.

Council of Governors

The Chairman reported on the changes to the composition of the Council of Governors as follows:-

- A by-election to the Council of Governors had taken place during 2018/19 and Christina McKenzie Townsend was elected to the Wyre Constituency.

- Elections to the Council of Governors had recently taken place and the following results were published on 2nd September 2019:-

Public – Blackpool:

- Lisa Robins (newly elected)
- Zacky Hameed (re-elected)
- Graham Curry (newly elected)
- Jeannette Beckett (newly elected)

Public – Fylde:

- Steven Gratrix (newly elected)

Public – Wyre:

- Patricia Greenhough (newly elected)
- Sue Crouch (re-elected)
- Ian Owen (re-elected)

Public – North West Counties:

- Stephen Cross (elected unopposed)

Staff – Nursing and Midwifery:

- Sharon Vickers (re-elected)

Staff – Clinical Support:

- Jenny Gavin (re-elected unopposed)

- All new Governors had attended a local and Trust induction.
- Thanks were given to the Governors who had either not been re-elected or who had decided not to re-stand for election for their contribution to the Trust; namely, Beverley Clark, Heather O'Hara, Bob Hudson and Tony Winter.
- There had been five Governor resignations during 2018/19; namely, Betty Ray, Revd David Crouchley, Michael Phillips, Steve Winterson and Michelle Smith.
- There had been three new Appointed Governors during 2018/19; namely, Councillor Charlie Edwards, Paul Bibby and Margaret Bamforth.

The Chairman stated that it had been a particularly challenging year and the Governors had been very supportive and he expressed his personal thanks to the Governors and he acknowledged their input in terms of their time.

Board of Directors

The Chairman thanked the Board of Directors for their work during 2018/19. He reported that a number of Directors had either resigned or their term of office had ended as follows:-

During the financial year 2018/19:-

- Karen Crowshaw (Non-Executive Director)
- Pat Oliver (Director of Operations)
- Paul Renshaw (Interim Director of HR)
- Alan Roff (Non-Executive Director)
- Steve Finnigan (Non-Executive Director)

Since the end of the financial year 2018/19:-

- Wendy Swift (Chief Executive)
- Marie Thompson (Director of Nursing and Quality)
- Professor Mark O'Donnell (Medical Director)

The Chairman welcomed the following Directors who had joined the Board of Directors:-

During the financial year 2018/19:-

- Janet Barnsley (Interim Director of Planned Care)
- Pearse Butler (Chair)
- Dr Jim Gardner (Non-Executive Director)
- Kevin Moynes (Joint Director of HR & OD)
- Berenice Groves (Interim Director of Urgent and Emergency Care)
- James Wilkie (Non-Executive Director)
- Mark Beaton (Non-Executive Director)

Since the end of the financial year 2018/19:-

- Kevin McGee (Interim Chief Executive)
- Peter Murphy (Interim Director of Nursing and Quality)
- Dr Grahame Goode (Acting Medical Director)

In conclusion, the Chairman stated that it was a particularly difficult time at the Trust with numerous changes and a significant amount of work to be undertaken.

The Chairman expressed particular thanks to the staff at the Trust; it being noted that the CQC report was due to be issued shortly which he anticipated would compliment our excellent staff.

At this juncture, the Chairman thanked everyone who had attended the meeting and formally closed the Blackpool Teaching Hospitals NHS Foundation Trust Annual Members Meeting for 2018/19.