

9 September 2020

Dear Governors

**Council of Governors Meeting**

The next meeting of the Council of Governors will take place on Wednesday 16 September 2020 at 2.35 pm via Microsoft Teams.

Yours sincerely

Corporate Team

**A G E N D A**

<b>Agenda Item Number</b>	<b>Agenda Item</b>	<b>Duration</b>	<b>Purpose/ Expected Outcome</b>
1	Chair's Welcome and Introductions – Mr Butler to report	2.35 pm (1 minute)	Information
2	Declarations of Interests – Mr Butler to report	2.36 pm (1 minute)	Information
3	Apologies for Absence – Mr Butler to report	2.37 pm (1 minute)	Information
4	Minutes of the Previous Council of Governors Meeting held on 25 June 2020 – Mr Butler to report (Enclosed)	2.38 pm (1 minute)	Approval
5	Matters Arising :- a) Action List – Mr Butler to report (Enclosed)	2.39 pm (1 minute)	Discussion
6	Governance:- a) Feedback from External Auditors - PwC to report. (Enclosed) i. Annual Audit Letter ii. Enhanced Audit Report iii. ISA (260) Report iv. Annual Report & Accounts and Quality Report 2019/20	2.40 pm (15 minutes)	Discussion

	b) Appointment of Senior Independent Director – Mr Butler to report (Enclosed)	2.55 pm (5 minutes)	Information
	c) Election Results: Lead Governor / Deputy Lead Governor – Mr Butler to report (Verbal)	3.00 pm (5 minutes)	Information
7	Chair's Report:-  a) General Update – Mr Butler to report (Verbal)	3.05 pm (10 minutes)	Information
	b) Covid-19 and Recovery Update – Mr Butler to report (Verbal)	3.15 pm (10 minutes)	Information
8	Governor Feedback from Board Committee Meetings:-  a) Quality & Clinical Effectiveness Committee (23 June 2020 and 28 July 2020) – Mrs Bamforth to report (Verbal)	3.25 pm (5 minutes)	Information
	b) Operations Committee (25 June 2020) – Mrs Kenny to report (Verbal)	3.30 pm (5 minutes)	Information
9	Feedback from Council of Governors Committee Meetings:-  a) Nominations Committee (29 July 2020 and 3 September 2020) – Mr Butler/Mr Holden to report (Verbal)	3.35 pm (5 minutes)	Information
10	Items Recommended for Discussion or Decision by:-  i) Council Committees ii) Board Committees iii) Board of Directors	3.40 pm (1 minute)	Discussion
11	Items for Information/ Discussion/Approval:-  a) Attendance Monitoring – Mr Butler to report (Enclosed)  b) Schedule of Council of Governors Meetings for 2020/21 – Mr Butler to report (Enclosed)  c) Trust Values / Examples of Value of the Month – Mr Butler to report (Verbal)	3.41 pm (5 minutes)	Information
12	Any other Business - Mr Butler to report (Verbal)	3.46 pm (5 minutes)	Discussion
13	Formal Meeting Review – Mr Butler to report (Verbal)	3.51 pm (1 minute)	Discussion
14	Declaration of Confidentiality – Mr Butler to report	3.52 pm (1 minute)	Information
15	Date of Next Meeting – Mr Butler to report	3.53 pm (1 minute)	Information
		Total Duration – 1 hour, 18 minutes	