

Minutes of the Blackpool Teaching Hospitals NHS Foundation Trust  
Council of Governors Meeting held on Tuesday 14<sup>th</sup> May 2019  
at 2pm in the Boardroom, Trust Headquarters,  
Blackpool Victoria Hospital

Present: Mr Pearse Butler – Chair

Council of Governors

Public Governors:-

Mrs Beverley Clark	Blackpool Constituency
Mrs Sue Crouch	Wyre Constituency
Mr Zacky Hameed	Blackpool Constituency (for items 2 to 15)
Mr George Holden	Blackpool Constituency
Mrs Sheila Jefferson	Fylde Constituency
Mrs Patricia Roche	Blackpool Constituency
Mr Graham Stuart	Fylde Constituency (via teleconference from 2.10 pm)

Staff Governors:-

Mr Peter Farrington	Nursing & Midwifery Constituency
Mrs Jenny Gavin	Clinical Support Constituency
Dr Ranjit More	Medical & Dental Constituency
Mrs Sharon Vickers	Nursing & Midwifery Constituency

Appointed Governors:-

Mr Paul Bibby	Lancashire Care NHS Foundation Trust
Dr Amelia Hunt	Lancaster University
Mrs Debbie Kenny	University of Central Lancashire

In Attendance:

Mr Mark Beaton	Non-Executive Director
Mr Matthew Burrow	Head of Corporate Assurance
Mr Michael Hearty	Non-Executive Director
Mrs Jacinta Gaynor	Membership & Governors Officer (minutes)
Mr Peter Murphy	Interim Director of Nursing (for items 10 to 15)
Mr James Wilkie	Non-Executive Director

1. Chair's Welcome/Introductions and Implications of Purdah

The Chair requested Mr Stuart to confirm that he was in attendance via teleconference, which he confirmed. It was noted that the meeting was not quorate as one public Governor was missing to make the meeting quorate. However, the Chair stated that the meeting would proceed, but that no items could be approved.

The Chair informed the Governors that he would write to all Governors with regard to non-attendance at the Council of Governors Meetings.

**RESOLVED: That the Chair would write to all Governors with regards to non-attendance.**

The Chair welcomed everyone to the meeting. The Chair informed the Governors that due to the forthcoming European Elections on 23<sup>rd</sup> May 2019, Purdah restrictions previously discussed remained in place until 23<sup>rd</sup> May 2019.

The Chair welcomed and introduced Mr Mark Beaton and Mr James Wilkie, newly appointed Non-Executive Directors, to their first Council of Governors Meeting. He invited them to provide some background on their previous employment and experience.

Mr James Wilkie introduced himself to the Governors. He stated that he originated from Glasgow, Scotland. He stated that he moved to England in 1985, where he spent his working life within Local Government until he retired in 2012. He took up a role as a Non-Executive Director at the Countess of Chester NHS Foundation Trust, but then moved out of their catchment area for membership when he moved to Lancaster in 2017. He stated he has a particular interest in health and equality. He noted that the Trust had huge potential and he looked forward to working with colleagues and to make progress on achieving that potential.

Mr Mark Beaton introduced himself to the Governors. He stated he originated from Scotland also and now lives in Lytham with his family. He stated that he had spent the previous 30 years working for Accenture in London, an American consulting IT firm employing over half a million employees. Previously he had worked on projects with Microsoft, Google and Government Departments. He stated he was passionate about boosting the morale of the staff at the Trust and being part of great leadership for staff across the Trust.

The Chair thanked both the Non-Executive Directors for their introductions. The Chair informed Governors that Governor Elections would take place in August 2019 and that the Governor roles due for re-election would be contacted regarding re-standing.

**RESOVLED: That the Corporate Assurance Team would contact the Governors due for re-election with regards to re-standing.**

At this point, Public Governor, Mr Hameed joined the meeting and the Chair noted the meeting was now quorate.

2. Declarations of Interests

It was noted that there were no declarations of interests from the Governors in relation to the agenda items for this meeting.

3. Apologies for Absence

Apologies for absence were received from Mr Tim Bennett, Miss Tina Daniels, Mrs Adele De-Vito, Mrs Berenice Groves, Mrs Camilla Hardy, Mr Bob Hudson, Mr Kevin McGee, Miss Christina McKenzie-Townsend, Cllr Martin Mitchell, Mr Ian Owen and Mrs Heather O'Hara.

4. Minutes of the Previous Council of Governors Meeting held on 6<sup>th</sup> February 2019

Mr Bibby requested that the minutes be updated to reflect that under item 10c Review of Trust Strategy, he had stated that "LFCT was working in partnership with the Lancashire Police and the North West Ambulance Service".

**RESOLVED: That the minutes of the previous meeting be agreed as a correct record and signed by the Chair following the above amendment.**

5. Matters Arising:-

a) Action List form the Previous Council of Governors' Meeting held on 6<sup>th</sup> February 2019

The Chair reported that out of the 20 items on the action list, 17 items had been completed and three items had not been completed, two of which related to Governor Declarations/IG Mandatory Training which was ongoing and one of which had been actioned on 25<sup>th</sup> March 2019 and would be closed.

b) Action Tracking Document

It was noted that there were three items on the action tracking document and updates were provided as follows:-

IG Mandatory Training – this item had been actioned and would be closed.

Governor Training – this item was not yet due for completion.

Trust Website – this item could now be closed.

**RESOLVED: That the items in relation to IG Mandatory Training and the Trust Website be closed.**

6. Chair's Report

a) Stroke Unit Update

The Chair updated Governors regarding the allegations in relation to the Stroke Unit.

As a result of the update from the Chair and queries from Governors, the Chair agreed to check on a couple of matters pertinent to the Stroke Unit.

**RESOLVED: That the Chair would check on the two issues raised by the Governors and provide feedback.**

b) Interim Management Arrangements for the Chief Executive and Director of Quality & Nursing Posts

The Chair confirmed that Mrs Swift had retired from the Trust and that Mr McGee had taken up the Interim Chief Executive role on a six months basis. The Chair confirmed that some changes had already been made; Mr Murphy had been appointed as Interim Director of Quality Governance and would subsequently become the Interim Director of Nursing & Quality following Mrs Thompson's retirement.

The Chair stated that the substantive Chief Executive post was due to be advertised nationally and stated that the Remuneration Committee had agreed to use an external recruitment agency. He confirmed that the Director of Nursing & Quality role would be advertised after the CEO recruitment so that he/she could be involved in the recruitment process.

Mrs Roche stated that she had concerns with the speed of the changes. She was concerned that she did not understand the procedures in relation to an interim appointment and was not sure about the role of the Governor in that process. The Chair agreed that it had been a quick process and that he had felt he needed to make a decision quickly, especially due to the impending CQC inspection. He stated that the interim roles had been discussed with the NEDs and agreed with the Remuneration Committee. He stated that the substantive appointment of a Chief Executive required the approval of the Council of Governors.

Mr Hameed commented that historically the Deputy Chief Executive would have taken on the interim role and asked why this had not happened on this occasion? The Chair stated that with NHSI and CQC interest it was felt this would have been too much pressure on the Deputy Chief Executive/Director of Finance and Performance. He stated that it had been the judgement of the NEDs that, in order to maintain the Trust's clinical quality reputation, external support was needed. He stated that Mr McGee had a very different leadership style and had a track record of making substantive improvements.

7. Lead Governor's Report

a) Governors Informal Meeting

Mrs Crouch provided feedback from the Governors Informal Meeting. She stated that some issues from this meeting were placed on the formal Council of Governors Meeting agenda for discussion. However, sometimes there were insights/issues that were not addressed as there was no way to feedback.

It was noted that Mrs Crouch had presented a poster at the Governors Informal Meeting whereby Governors could complete the poster with their insights and the Chair and Chief Executive could determine who was best placed to investigate/respond. She confirmed that it had been discussed with the Chair and it had been agreed at the Governors Informal Meeting. It was noted this item would remain on the agenda as a standard item at the Governors Informal Meeting.

b) Meeting Attendance

Mrs Crouch requested that all Governors responded to meeting requests and either confirm their attendance or sent apologies with regards to attendance at meetings.

c) Governor Elections

Mrs Crouch informed the Governors that the Governor Elections would take place later in the year and suggested that the time commitment expected of Governors should be made very clear to prospective Governors. Mrs Crouch asked the Governors for any ideas.

**RESOLVED: That the time commitment expected of Governors would be made clear to prospective Governors.**

d) Meeting Quoracy

The Chair re-iterated that he would be contacting all Governors in relation to quoracy issues for the Council of Governors Meetings.

e) NHS Providers Governors Focus Conference

Mrs Crouch thanked Mrs Roche and Mr Stuart for attending the NHS Providers Governors Focus Conference. Mrs Roche stated that it was clear that across the country Governors were dealing with a rapidly changing healthcare system and that the role of the Governor would change in order to support these changes.

f) Osteoporosis Society

Mr Holden thanked Mrs Clark for arranging a very informative presentation from the Osteoporosis Society, commenting that some very good ideas had come out of the seminar. The Chair stated that helping patients to self-care was a big part of the Trust and congratulated Mrs Clark.

8. Governance Report

a) Chair's Appraisal 2018/19 and Objectives for 2019/20

(The Chair left the meeting at this point)

Mrs Crouch informed the Governors that Mr Hearty, as the Senior Independent Director, had undertaken the Chair's appraisal for 2018-19 and set his objectives for 2019-20.

Mrs Crouch stated that she had written to Mr Hearty in March 2019 with her feedback on the Chair's performance which she had drawn from her own observations at the Board of Directors Meetings and from the Deputy Lead Governor, and this was then reported to the Nominations Committee. Mrs Crouch stated that this process would change next year to include the wider views of the Council of Governors.

Mr Hearty stated that he had met with the Non-Executive Directors and received written feedback from a number of Executive Directors and the Lead Governor prior to meeting with the Chair to discuss his performance against the key work objectives. Mr Hearty also reflected on the highly effective manner in which the Chair had deployed his experience, pragmatic and proactive style and wider skills over the reporting period.

Mr Hearty stated that the Chair had made a significant impact over a relatively short period of time. Three examples of this were; developing the Trust's leading role in the development of the Fylde Coast Integrated Care Partnership; the effectiveness of the winter plan which had a big impact across the Trust and in comparison to where the Trust was the previous year; and the time and effort the Chair had invested in improving relations with the Governors.

Mr Hearty also reflected on the time and attention the Chair had paid to managing the Trust's Regulators and wider stakeholders in preparation for the anticipated CQC inspection in June 2019.

Mr Hearty stated that he had observed that:-

- the Chair was practical, operatively active and was highly regarded across the Fylde Coast and wider Health economy.
- the Chair was very people-centred and sensitive to the impact his decisions made on both individuals and the Trust as a whole.
- The Chair, since joining the Trust, had, by virtue of necessity, had to operate at pace but recognised that going forward it would be important to ensure that the rest of the organisation was able to keep up and stay on board.

b) Non-Executive Directors' Appraisals 2018/19 and Objectives for 2019/20

(At this point Mr Hearty, Mr Wilkie and Mr Beaton left the meeting and the Chair returned)

The Chair referred to the report circulated with the agenda papers. He stated that a number of changes had been proposed to the NED appraisal process which had been discussed with the Nominations Committee; it being noted that, in future, a full summary report would be shared with the Nominations Committee and an overall summary report would be shared with the Council of Governors; Committee Chairs would invite the Governor Committee Representatives to meet and discuss the agendas in advance of meetings, and; the Chair would contact the Governor Representatives to obtain feedback prior to the NED appraisals.

The Chair stated that the Council of Governors was required to give approval to the proposed changes.

**RESOLVED: That the recommendations made by the Nominations Committee be approved.**

At this point (3.20 pm) Mr Stuart joined the meeting in person.

Mr Hameed enquired about NEDs meeting with Governors. The Chair stated that he had asked the Nominations Committee for advice. The Chair stated that Governors needed to discuss suggestions at their informal meeting and then structure an approach that would work.

There was a short discussion around the fact that most Trusts struggle to structure an approach, but that some changes had been made. It was noted that attendance at the Council of Governor Meetings was not effective engagement. Mrs Crouch stated that she would consider the Lead Governors' Survey for ideas. The Chair stated that he was open to suggestions.

c) Chair's and Non-Executive Directors' Annual Remuneration 2019/20

The Chair referred to the report circulated with the agenda papers and noted there were no changes to the Chair's and Non-Executive Directors' Annual Remuneration.

(Mr Hearty, Mr Wilkie and Mr Beaton returned to the meeting)

d) Trust Constitution Update

The Chair informed the Governors that there were a number of amendments being proposed to the Trust Constitution as outlined in the report:-

- To remove the Community Health Services (North Lancashire Constituency) due to the services being transferred to University of Morecambe Bay Hospitals NHS Foundation Trust.
- To remove the Governor eligibility criteria that restricts a Governor being a Governor at more than one Trust.
- To change the Board Composition to allow 'not less than four but more than seven directors to be the composition of the Board' rather than between five and seven.

The Chair stated that in relation to the 'significant transactions' item it had been agreed at the Governors Strategic Focus Group Meeting that Mr Holden would present a paper at the next GSFG Meeting.

**RESOLVED: That the proposed changes to the Trust Constitution be approved.**

- e) Governor Training

The Chair referred to the report circulated with the agenda papers. He noted that the three main priorities for the Council of Governors were to raise the Governor profile, improve Non-executive Director/Governor relations and determine how to hold the Non-executive Directors to account.

**RESOLVED: That the three main priorities for Governors be approved.**

- f) Governor Involvement in Board Committees

The Chair referred to the report circulated with the agenda papers and in particular the list of committees which Governors would now be involved in.

**RESOLVED: That the recommendations in the report be approved.**

**ACTION: That Mrs Gaynor would request expressions of interest from Governors.**

- g) Membership Committee Terms of Reference

The Chair noted the revised Terms of Reference (ToR) for the Membership Committee and requested approval from the Governors.

**RESOLVED: That the revised Membership Committee ToR be approved.**

- h) Membership Report Annual Update

The annual membership update was provided for information. It was noted there had been an increase in the number of members who were age 16 years plus.

- i) Governor Declarations 2019/20

The Chair stated that there were some outstanding declarations and advised that these had been circulated prior to the Council of Governors Meeting with a request that they be completed and returned to Mrs Gaynor urgently..

- j) Information Governance (IG) Mandatory Training 2019/20

The Chair reported that there was some outstanding training. He asked Governors to complete the training as a matter of urgency and return to Mrs Gaynor.

**RESOLVED: That Governors would complete Information Governance (IG) Mandatory Training as a matter of urgency and return to Mrs Gaynor.**

9. Chairs Updates from Council of Governors Committee Meetings

- a) Membership Committee Meeting Minutes/Feedback Form from the meeting held on 8<sup>th</sup> April 2019

The feedback report was presented to the Council of Governors.

Mrs Roche reported that Miss Daniels had been elected as Deputy at the last meeting.

It was noted Mrs Vickers had raised the issue of lack of support for the YHL project from School Nurses and that Mr Burrow had raised this with Mrs Thompson. It was agreed that Mr Burrow would provide feedback to Mr Murphy.

**RESOLVED: That Mr Burrow would provide feedback to Mr Murphy.**

Mr Holden informed the Governors that a previous young person Governor had gained employment at the Trust. He stated some discussion was required around apprenticeships and 'growing our own'.

- b) Governors Strategic Focus Group (GSFG) Action Notes/Feedback Form from the meeting held on 9<sup>th</sup> April 2019

The GSFG feedback report was noted by the Council of Governors.

- c) Nominations Committee Meeting Feedback from the meeting held on 7<sup>th</sup> May 2019

The Chair referred to the report circulated with the agenda papers, which was self-explanatory.

10. Performance and Strategy:-

- a) Board Committee Feedback : Audit Committee

(Mr Murphy joined the meeting)

The Chair informed the Governors that as part of the Board Committee Feedback Mr Hearty would give a presentation on the Audit Committee.

Mr Hearty gave a presentation on the work of the Audit Committee which covered the following topics:-

- Background and Context
- Audit Committee Agenda
- Trust Assurance Framework
  - Strategic Focus
  - Detailed Focus
  - Procedural Items
  - Internal Audit
  - Annual Report and Accounts
- Looking Ahead

Mr Hearty stated that during the year the Audit Committee had looked in detail at the following:-

Board Assurance Framework (BAF) document – the Committee had looked at how the Trust strategically managed its risks and ways to recalibrate risk scores to provide a more accurate gauge and a better approach to risk appetite.

Freedom to Speak Up - to understand the processes and how the Trust incorporated Freedom to Speak Up into its business and this had resulted in a review of a range of policies.

Provider Licence - the Trust had to operate within its Provider Licence and he reported that the Audit Committee had reviewed progress.

Counter Fraud - the Trust was performing well within this area.

Internal Audit - the Trust had made progress on implementing reviews and was operating to the plan. The Head of Internal Audit Opinion would be presented to the Audit Committee the following week.

Annual Report and Accounts - it was a big undertaking to produce the annual accounts and confirmed this would be signed off at the next Audit Committee meeting.

Mr Hearty assured the Governors that the Trust would continue to operate as a going concern. He stated that the focus for the next 12 months would be on the CQC report; the impact on the Trust of Brexit; the management of change. He stated that the Trust was good at complying with change, but not good at implementing the change.

Mr Hameed enquired if Freedom to Speak Up was encouraged within the Trust. Mr Hearty assured the Governors that the Trust was implementing this well, with Ms Vaselli, (the Trust's Freedom to Speak up Guardian) attending Board Meetings on a regular basis to provide feedback.

There was a short discussion around the process for whistleblowing and the protection of staff that whistleblow and it was confirmed that no sanctions were taken against any staff.

In relation to the integrated care system and the financial difficulties at the Trust, Mrs Roche asked whether an easy read presentation could be given on the Finance Committee for Governors to gain assurance.

**RESOLVED: That an easy read presentation be presented to the Council of Governors in order to provide assurance on the finances.**

There was a short discussion around the Electronic Patient Record (EPR) and whether the Trust had the financial means to implement this. It was suggested that this should be presented to a meeting of the Council of Governors.

**RESOLVED: That a presentation be given to Governors on EPR options.**

b) Assurance Reports from Board Committees:- (Finance/Quality/Strategic Workforce)

i) Board Committee Chair's Assurance Reports

The Chair confirmed that the reports had been circulated with the agenda papers and were noted by the Governors.

ii) Governor Observer Feedback Reports from Board Committees

The Chair noted that the Governor Observer reports had been circulated with the agenda papers. He invited the Governor Observers to highlight any issues from the Board Committee Meetings for Governors attention.

c) CQC Update

i) CQC Emergency Department Report

The Chair invited Mr Murphy to provide an update on the CQC Emergency Department Report.

Mr Murphy stated that on 7<sup>th</sup> January 2019 a total of 18 inspectors attended the Trust's ED Department. He stated that the report gave a balanced view informing of some regulatory breaches, good practices and good safety models, noting the good initiatives for dealing with mental health patients. There had been some good feedback about the care and compassion of staff when dealing with frustrated patients.

Mr Murphy commented on some of the breaches of regulation that had been issued:-



- Regulation 9 (Person-Centred) in relation to patient care and the capacity of the A&E department to deal with demand increasing year on year. He stated that on the day of the visit, the department had been overwhelmed with patients. He confirmed that some changes had already been put in place in the Urgent Care Centre and the waiting areas. The report made reference to mental health patient care and how this was not well managed within the department, albeit the Trust had commenced some work to improve access, flow and capacity issues.
- Regulation 12 (Safe Care and Treatment) in relation to care and treatment not always being delivered safely. He confirmed that this presented significant risk to the Trust and it had been recommended that training for staff in dealing with vulnerable patients needed to be provided. It had been noted that the capacity to deal with complex patients had been very limited and this needed to be addressed in line with the regulations. It was noted that the ambulatory unit was often used in times of high demand but was not adequately resourced to do so.
- Regulation 17 (Good Governance) in relation to effective governance systems to assess risks. It was noted there was a lack of senior level staff to manage medical flow within the department and that some of the recommendations from the CQC inspection in 2017 had not been implemented.
- Regulation 18 (Staffing) in relation to an overarching concern about the number of trained staff especially the number of senior doctors to meet the demand and the number of consultants required to cover the department which did not meet with the Royal College of Emergency Medicine's standard of 16 hours consultant cover per day.

Mr Murphy confirmed that he had been tasked to oversee the response to the CQC report and had met with the senior clinical teams to ensure the process was clinically-led and agreed the actions to be taken. He confirmed that the Trust's response to the report was due to be submitted in June.

Mrs Vickers sought assurance on mental health training being provided to staff and how staff would be held accountable for their training. Mr Murphy stated that it would not be possible to get every staff member through this training, although the Trust would ensure that those staff members who required this training would receive it. He stated that this was the priority at Lancashire Care NHS FT and stated there were on-going conversations around the number of mental health trained nurses. He said that registered nurses within A&E would help support patients until transferred out of the A&E Department.

The Chair stated that a mental health improvement plan was in place at the Trust and would continue to be monitored. He stated that the Trust was liaising with Northumberland, Tyne & Wear NHS FT on actions to address the CQC recommendations.

There was some discussion amongst the Governors in relation to the unique health issues that Blackpool and the Fylde Coast faced, how early intervention may possibly help and how the lack of support services across Lancashire impacts in dealing with mental health patients.

Mr Murphy stated that unfortunately the situation of patients in corridors was no different in any other hospital but that support was required to provide improvement in quality, safety and experience and he assured the Governors that this would be actioned.

Mrs Kenny referred to a recent personal experience of the A&E Department and stated that, as a nurse herself, she was disappointed in the care received by the patient but also herself as the family member. Mr Murphy apologised for her experiences.

Mrs Crouch enquired about the upcoming inspection and whether the team would re-visit the A&E Department. It was confirmed they would, however, due to the police investigation the only area they would not visit would be the Stroke Unit.

The Chair stated that all A&E Departments across Lancashire were overwhelmed with patients and noted that the Trust's A&E was not fit for purpose. However, he stated that performance wise the Trust was 10% better than most other Trusts and assured the Governors that significant changes would be put in place.

Mr Murphy stated that this was not an A&E problem, but that the Trust needed to put systems in place to cope with demand, improve assessment times and the flow of patients, all of which required a cultural change.

ii) CQC Inspection: 3<sup>rd</sup> June to 7<sup>th</sup> June 2019

The Chair invited Mrs Anderton to give an update on the forthcoming CQC Inspection.

Mrs Anderton stated that there was a planned inspection due to take place over the full week 3<sup>rd</sup> June to 7<sup>th</sup> June 2019. This would be a formal inspection of all the core services and would include visits to Blackpool Victoria Hospital, Fleetwood Hospital and Clifton Hospital and all community services. The core services would be inspected Monday to Wednesday and the Well-Led visits would take place Thursday to Friday. There would be a total of 70 inspectors on site throughout the week with access to all staff and all areas of the hospitals. The Well-Led would take place at Board and Senior Divisional level. There would be Focus Groups consisting of staff and Governors arranged by the CQC team.

She stated that the Trust had already facilitated meetings across clinical staff, such as junior doctors, attendance at key committees, shadowing paediatric inpatient services, held two focus groups with paediatric staff and a focus group with dental / A&E and general surgery staff.

Mrs Anderton informed the Governors that when the inspectors arrived on Monday morning, they would receive a presentation from the Executive Directors (EDs) and a further presentation at the beginning of the Well-Led. She confirmed that high level feedback would be given by the inspectors to the ED team. She stated that all clinical and leadership teams were being prepared to ensure all the needs of the inspecting team would be met and she was positive the inspection would run smoothly.

Mr Holden enquired where the team of inspectors would be accommodated. It was confirmed this would be in the Education Centre.

Mrs Anderton stated that the CQC would normally make an unannounced visit prior to the inspection, but it had been confirmed that this would not go ahead, although she stated a follow up unannounced visit would probably take place.

She stated that during the week the team would make data requests and this would continue up to three to four weeks afterwards facilitated by the Nursing and Quality Team.

It was noted that it would be a Bank Holiday weekend prior to the visit and this was always a challenging time for the Trust. She confirmed that messages had been communicated to staff to continue with planning for the inspection.

Mrs Anderton informed Governors that there would be a 'Listening Event' for the general public across the Fylde Coast. This was being arranged by the CQC and the only Trust staff to attend would be from the Patient Experience Department. She confirmed that Governors would be able to attend and would arrange for details to be shared with Governors.

**RESOLVED: That full details of the CQC Listening Event be shared with the Governors.**

d) Winter Plan

It was noted that the Winter Plan presentation slides had been circulated with the agenda papers and the Chair asked that any questions be forwarded direct to him.

**RESOLVED: That if any Governors had any questions in relation to the presentation they should address them to the Trust Chair directly.**

11. Items Recommended for Discussion or Decision by the:-

i) Council Committees

There were no items for discussion or decision by the Council of Governors.

ii) Board of Directors

There were no items for discussion or decision by the Board of Directors.

iii) Board Committees

There were no items for discussion or decision by the Board Committees.

12. Items for Discussion/Approval

a) Attendance Monitoring

The attendance monitoring document was noted.

b) Trust Values/Examples of Value of the Month

This item was not discussed.

13. Motions

a) Motions or Questions on Notice

There were no motions or questions on notice.

b) Urgent Motions or Questions on Notice

There were no urgent motions or questions on notice.

14. Declaration of Confidentiality

The minute under items 6(a), 6(b), 8(a) and 8(b) were declared confidential and, as such, may be exempt from disclosure under the Freedom of Information Act 2000.

**RESOLVED: That items 6(a), 6(b), 8(a) and 8(b) be declared confidential under the Freedom of Information Act 2000.**

15. Date of Next Meeting

The next meeting of the Council of Governors will be held on Wednesday 11<sup>th</sup> September 2019 at 2pm in the Boardroom, Trust Headquarters, BVH.