

Minutes of the Annual Members and Public Meeting  
of the Blackpool Teaching Hospitals NHS Foundation Trust  
held on Thursday 5<sup>th</sup> July 2018 at 9.45 am  
in the Lecture Theatre, Education Centre,  
Blackpool Teaching Hospitals NHS Foundation Trust

Present: Mr Pearse Butler - Chairman

Non-Executive Directors

Mr Keith Case  
Mr Mark Cullinan  
Mr Steve Finnigan

Executive Directors

Mrs Wendy Swift – Chief Executive  
Mr Tim Bennett – Deputy Chief Executive/Director of Finance & Performance  
Mrs Pat Oliver – Director of Operations  
Mrs Marie Thompson – Director of Nursing & Quality  
Professor Mark O'Donnell - Medical Director  
Mr Paul Renshaw – Interim Director of Workforce

In Attendance: Mrs Jacinta Gaynor – PA to Chairman/Membership & Governors Officer  
Mr Matthew Burrow – Head of Corporate Assurance

Governors:-

Public Constituency

Mrs Beverley Clark (Blackpool)  
Mrs Sue Crouch (Wyre)  
Mrs Camilla Hardy (Blackpool)  
Mrs Sheila Jefferson (Fylde)  
Mrs Heather O'Hara (Blackpool)

Staff Constituency

Dr Ranjit More (Medical & Dental)  
Mrs Sharon Vickers (Nursing & Midwifery)

Members of staff/public – 80 (approximately)

Blackpool Teaching Hospitals NHS Foundation Trust Annual Members Meeting

1. Apologies for Absence

Apologies for absence were received from Board members and Governors as follows:-

## Board Members

Mr Michael Hearty – Non-Executive Director  
Mr Alan Roff – Non-Executive Director  
Mrs Mary Whyham – Non-Executive Director

## Governors

Mr George Holden – Public Governor (Blackpool Constituency)  
Mr Ian Owen – Public Governor (Wyre Constituency)  
Mr Michael Phillips – Staff Governor (Community Health Services - North Lancashire)  
Mrs Debbie Kenny – Appointed Governor (University of Central Lancashire)

### 2. Minutes of the Previous Annual Members Meeting held on 21st September 2017

The Chair requested approval for the minutes of the previous meeting, which were available on the website and at the meeting.

**RESOLVED: That the minutes of the previous meeting held on 21st September 2017 be approved as a correct record.**

Proposed by Professor O'Donnell and seconded by Mrs Oliver.

The Chair introduced himself as the new Chair of Blackpool Teaching Hospitals NHS Foundation Trust and stated he had been in post for only two weeks. He thanked members and staff for attending the Annual Members Meeting and stated that he looked forward to meeting everyone in due course.

The Chair invited Mr Bennett to provide an update on the financial position of the Trust.

### 3. Annual Report and Accounts 2017/18

#### Financial Update

Mr Bennett gave a presentation on the financial position, highlighting the key points from the Annual Report and Accounts which included the following:-

- Financial Headlines 2017/18
- Efficiencies
- Investments
- Outlook for 2018/19
- Outlook for 2019/20 onwards

At this juncture, Mr Bennett closed the financial update and the Chair delivered the Membership update.

#### Membership

The Chair explained that the Trust was a Foundation Trust and this involved having members, Elected Governors and Appointed Governors. As part of a Foundation Trust's statutory duties an update on Membership and Governors was required at the Annual Members Meeting. It was noted that there had been a slight decrease in the number of members throughout 2017/18 and that this would be addressed during the next year.

The Chair reported that there had been a number of amendments to the Constitution, by the Council of Governors and the Board of Directors, in relation to the catchment areas of the Trust to align to new partnership working.

With regard to 2017/18, it was noted that work was on-going to implement the key performance indicators within the Membership Strategy, especially in relation to increasing younger people's engagement and to have programmes in place to improve diversity.

The Chair reported that the plans for 2018/19 were to review the Membership Strategy, increase engagement with diverse communities, increase younger people's membership and review seminars from clinical speciality groups.

### Governors

The Chair stated that Public Governors were elected by the Foundation Trust Members and he was the Chair of the Council of Governors. He reported that there had not been any elections during 2018. He confirmed that there had been one resignation from the Council of Governors in 2017/18 from Mr Phillip Hargreaves, Appointed Governor for the Institute of Directors and thanked him for his contribution.

Since the end of the financial year, Mr Steve Winterson, Appointed Governor for Lancashire Care NHS Foundation Trust, had also resigned and the Chair thanked him for his contribution.

The Chair welcomed Mrs Sue Crouch and Mr George Holden who had been elected as Lead Governor and Deputy Lead Governor respectively in November 2017.

### Board Members

The Chair thanked the Board of Directors for their work during 2017/18. He reported that a number of Directors had either resigned or their term of office had ended during the year; Mr Doug Garrett, Dr Malcolm McIlmurray and Mrs Nicky Ingham and, since the end of the financial year, Mr Ian Johnson and Mrs Karen Crowshaw, and he thanked them for their contribution to the Trust.

He welcomed the following Directors who had joined the Board of Directors during the year; Mr Keith Case and Mr Steve Finnigan. He reported that, since the end of the financial year, he also had joined the Board of Directors as Chair.

The Chair reported that Mrs Pat Oliver would be retiring at the end of July following 12 years' service at the Trust and he thanked Mrs Oliver for her contribution to the Trust and wished her well in her retirement.

The Chair thanked everyone who had attended the meeting and formally closed the Blackpool Teaching Hospitals NHS Foundation Trust Annual Members Meeting for 2017/18.