



**Blackpool Teaching  
Hospitals**  
NHS Foundation Trust

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30<sup>th</sup> January 2019

Dear Governors

**Council of Governors**

The next meeting of the Council of Governors will take place on Wednesday 6<sup>th</sup> February 2019 at **2.00 pm** in the Boardroom, Trust Headquarters, Blackpool Victoria Hospital.

Yours sincerely

Jacinta Gaynor (Mrs)  
Membership & Governors Officer

**AGENDA**

Agenda Item Number	Agenda Item	Duration	Purpose/ Expected Outcome
1	Declarations of Interests	14.00 (1 min)	Information
2	Apologies for Absence	14.01 (1 min)	Information
3	Value of the Month – Chair to report.	14.02 (3 mins)	Discussion
4	Minutes of the Previous Council of Governors Meeting held on 7 <sup>th</sup> November 2019. (Enclosed).	14.05 (3 mins)	Approval
5	Matters Arising:- a) Action List from the Previous Meeting held on 7 <sup>th</sup> November – Chair to report. (Enclosed) b) Action Tracking Document – Chair to report. (Enclosed)	14.08 (3 mins)	Discussion
6	Minutes of the Council of Governors Extraordinary Meeting held on 17 <sup>th</sup> January 2019. (Enclosed)	14.11 (2 mins)	Approval
7	Action List from the Extraordinary Meeting held on 17th January – Chair to report. (Enclosed)	14.13 (2 mins)	Discussion
8	<b>Board Committee Feedback: Strategic Workforce Committee (SWC) – Mrs Whyham (Non-Executive Director/SWC Chair) to give a presentation.</b>	14.15 (20 mins)	Information/ Discussion

9	<p><b>Board Committee Feedback:</b></p> <p>a) Chair's Board Assurance Reports from Board Committees:- Finance/Quality/ Strategic Workforce. (Enclosed)</p> <p>b) Governor Observer Feedback Reports from Board Committees:-</p> <p>i) Finance Committee – Mrs O'Hara to report. (Enclosed)</p> <p>ii) Quality Committee – Mrs Crouch to report. (Enclosed)</p> <p>iii) Strategic Workforce Committee – Chair to report. (Enclosed)</p>	14.35 (20 mins)	Discussion
10	<p><b>Trust Updates:</b></p> <p>a) Fylde Coast/ICP Strategy Update – Chair to report. (Presentation)</p> <p>b) Finance Update (Oversight of the Financial Position/Efficiency Savings) – Mr Bennett to report. (Presentation)</p> <p>c) Review of Trust Strategy – Mr Bennett to report. (Presentation)</p>	14.55 (20 mins)	Information
11	<p><b>Chair's Report:</b></p> <p>a) Chair's Update. (Verbal)</p> <p>b) Chair's Objectives 2018/19 – Nominations Committee to report. (Enclosed)</p> <p>c) Non-Executive Director Objectives Update – Chair to report. (Verbal)</p> <p>d) Non-Executive Director Terms of Office: Mr Hearty/Mr Cullinan – Chair to report. (Enclosed)</p> <p>e) Governor Declarations 2018/19 – Chair to report. (Enclosed)</p> <p>f) Information Governance (IG) Mandatory Training 2019/20/Confidentiality Code of Conduct – Chair to report. (Enclosed)</p> <p>g) Provision of External Auditors Services – Mr Bennett to report. (Enclosed)</p>	15.15 (20 mins)	Information/ Discussion
12	<p><b>Lead Governor's Report:</b></p> <p>a) Notes from the Governors' Informal Meeting held on 9<sup>th</sup> January 2019 – Mrs Crouch to report. (Enclosed)</p>	15.35 (2 mins)	Information
13	<p><b>Minutes from Reporting Committees:</b></p> <p>a) Membership Committee Meeting Minutes/Feedback Form from the meeting held on 10<sup>th</sup> December 2018 – Mr Owen to report. (Enclosed)</p> <p>b) Governors Strategic Focus Group Action Notes/Feedback Form from the meeting held 3<sup>rd</sup> January 2019 – Mr Holden to report. (Enclosed)</p>	15.37 (5 mins)	Information
14	<p><b>Items Recommended for Decision or Discussion by the:</b></p> <p>a) Board of Directors</p> <p>b) Board Committees.</p> <p>To be decided at the meeting.</p>	15.42 (2 mins)	Discussion
15	<p><b>Annual Schedule of Meetings</b> – Chair to report. (Enclosed)</p>	15.44 (3 mins)	Approval/ Discussion
16	<p><b>Annual Work Plan</b> – Chair to report. (Enclosed)</p>	15:47 (3 mins)	Discussion
17	<p><b>Attendance Monitoring</b> – Chair to report. (Enclosed)</p>	15:50 (2 mins)	Information
18	<p><b>Motions or Questions on Notice</b> – Chair to report. (Verbal)</p>	15:52 (2 mins)	Information
19	<p><b>Urgent Motions or Questions on Notice</b> – Chair to report. (Verbal)</p>	15:54 (2 mins)	
20	<p><b>Value of the Month</b> - Chair to report. (Verbal)</p>	15.56 (2 mins)	Discussion

21	<b>Review of Meeting: Living the Values</b> – Chair to report. (Verbal)	15.58 (1 min)	Discussion
22	<b>Declaration of Confidentiality</b> – Chair to report. (Verbal)	15.59 (1 min)	
23	<b>Date of Next Meeting</b> - Tuesday 14 <sup>th</sup> May 2019 at 2 pm	16:00	Information
		Total duration: 2 hrs	