



**Blackpool Teaching
Hospitals**
NHS Foundation Trust

Chairman's Office
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PLEASE NOTE THE START TIME AND VENUE FOR THIS MEETING

31st October 2018

Dear Governors

Council of Governors

The next meeting of the Council of Governors will take place on Wednesday 7th November 2018 at **2.00 pm** in the Boardroom, Trust Headquarters, Blackpool Victoria Hospital.

Yours sincerely

Jacinta Gaynor (Mrs)
PA to Chair/Membership & Governors Officer

AGENDA

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
1	Declarations of Interests.	2.00pm (1 min)	For Information
2	Apologies for Absence.	2.01pm (1 min)	For Information
3	Value of the Month – Chair to report.	2.02pm (3 mins)	For Discussion
4	Minutes of the Previous Council of Governors' Meeting held on 25 th July 2018 – Chair to report. (Enclosed).	2.05pm (2 mins)	For Approval

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
5	<p>Matters Arising:-</p> <p>a) Action List from the Previous Council of Governors' Meeting held on 25th July – Chair to report. (Enclosed).</p> <p>b) Action Tracking Document – Chair to report. (Enclosed).</p>	2.07pm (3 mins)	For Discussion
6	<p>Board Committee Feedback: Finance Committee – Mr Cullinan (Non-Executive Director/ Finance Committee Chair) to give a presentation. (Enclosed).</p>	2.10pm (20 mins)	For Information
7	<p>Patient Experience Presentation – Mr Heath, Patient Experience Manager to give a presentation.</p>	2.30pm (15 mins)	For Information
8	<p>Winter Planning Presentation - Mrs Groves to give a presentation.</p>	2.45pm (15 mins)	For Information
9	<p><u>Trust Updates:-</u></p> <p>a) Strategy Update – Mrs Swift to give a presentation.</p> <p>b) Atlas update – Mrs Crouch/Mr Holden to report. (Verbal)</p> <p>c) Finance Update – Mr Bennett to report. (Verbal)</p>	<p>3.00pm (10 mins)</p> <p>3.10pm (10 mins)</p> <p>3.20pm (10 mins)</p>	<p>For Discussion</p> <p>For Information</p> <p>For Information</p>
10	<p><u>Chair's Report:-</u></p> <p>a) Feedback from Board Committee Meetings: Quality Committee / Finance Committee / Strategic Workforce Committee. (To Follow)</p> <p>b) Review of Trust Constitution / Nominations Committee ToR / Recruitment of Chair and NED Policy – Chair / Mrs Crouch to report. (Enclosed)</p> <p>c) Information Governance (IG) Mandatory Training - (Verbal):-</p> <ul style="list-style-type: none"> - Confidentiality Code of Conduct - IG Mandatory Training Workbook & Questions. <p>d) Chair's Update. (Verbal)</p> <p>e) Non-Executive Director Appointment: Background and Previous Roles – Dr Gardner to report. (Verbal)</p>	<p>3.30pm (20 mins)</p> <p>3.50pm (5 mins)</p> <p>3.55pm (5 mins)</p> <p>4pm (2 mins)</p> <p>4.02pm (3 mins)</p>	<p>For Discussion</p> <p>For Information</p> <p>For Information</p> <p>For Information</p> <p>For Information</p>

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
11	<u>Lead Governor's Report:-</u> a) Notes from the Governors' Informal Meeting held on 9 th October 2018. (Enclosed) b) Feedback from North West Governors Forum. (Enclosed) c) Governors Strategic Focus Group ToR. (Enclosed) d) Governors Training Proposal. (Enclosed)	4.05pm (5 mins) 4.10pm (5 mins) 4.15pm (5 mins) 4.20pm (10 mins)	For Information For Information For Approval For Approval
12	<u>Membership Committee Chair's Report:-</u> a) Membership Committee Assurance Report. (Enclosed)	4.30pm (10 mins)	For Discussion
13	<u>Standard Reports – Chair to report:-</u> a) Items Recommended for Decision or Discussion by the Board of Directors. (Verbal) b) Items Recommended for Decision or Discussion by the Board Committees. (Verbal) c) Annual Schedule of Meetings. (Enclosed) d) Annual Work Plan. (Enclosed) e) Attendance Monitoring. (Enclosed) f) Motions or Questions on Notice. g) Urgent Motions or Questions. h) Value of the Month. (Verbal) i) Review of Meeting: Living the Values. (Verbal) j) Declaration of Confidentiality. (Verbal) k) Date of Next Meeting. (Verbal)	4.40pm (10 mins)	For Discussion For Discussion For Approval For Approval For Information For Information For Information For Discussion For Discussion For Discussion For Information
		Total Duration: 2hrs 55 mins	

RESEARCH MATTERS AND SAVES LIVES - TODAY'S RESEARCH IS TOMORROW'S CARE

Blackpool Teaching Hospitals is a Centre of Clinical and Research Excellence providing quality up to date care. We are actively involved in undertaking research to improve treatment of our patients. A member of the healthcare team may discuss current clinical trials with you.



Chairman: Pearse Butler
Chief Executive: Wendy Swift