



**Blackpool Teaching
Hospitals**
NHS Foundation Trust

Chairman's Office
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PLEASE NOTE THE START TIME AND VENUE FOR THIS MEETING

24th January 2018

Dear Governors

Council of Governors

The next meeting of the Council of Governors will take place on Wednesday 31st January 2018 at 2 pm in the Board Room, Trust Headquarters, Blackpool Victoria Hospital.

Yours sincerely

Jacinta Gaynor (Mrs)
Membership & Governors Officer

AGENDA

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
1	Declarations of Interests.	2.00 pm (1 minute)	For Information
2	Apologies for Absence.	2.01 pm (1 minute)	For Information
3	Value of the Month – Mr Johnson to report.	2.02 pm (3 minutes)	For Discussion
4	Minutes of the Previous Council of Governors' Meeting held on 1 st November 2017 – Mr Johnson to report. (Enclosed).	2.05 pm (5 minutes)	For Approval

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
5	<p>Matters Arising:-</p> <p>a) Action List from the Previous Council of Governors' Meeting held on 1st November 2017 – Mr Johnson to report. (Enclosed).</p> <p>b) Action Tracking Document – Mr Johnson to report. (Enclosed).</p>	2.10 pm (5 minutes)	
6	Minutes of the Extraordinary Council of Governor Meeting held on 28 th November 2017 – Mr Johnson to report. (Enclosed).	2.15 pm (5 minutes)	For Approval
7	<p><u>Items for Discussion/Approval:-</u></p> <p>a) Strategy Update and Feedback from Governors Strategic Focus Group Meeting held on 9th January 2018 – Mrs Swift and Governors to report:-</p> <p>i) CQC Inspection Feedback and Use of Resources Assessment Feedback – Mrs Thompson and Mr Bennett to report. (Verbal Report).</p> <p>ii) Governors Strategic Focus Group: Revised Terms of Reference – Mr Holden to report. (Enclosed).</p> <p>iii) Governors Strategic Focus Group: Feedback Form – Mr Holden to report. (Enclosed).</p> <p>b) Lancashire & South Cumbria Pathology Collaboration Project – Mr Bennett to report. (Enclosed).</p> <p>c) Finance Update – Mr Bennett to report. (Verbal Report).</p> <p>d) BFW Management Ltd Update – Mrs Thompson to report. (Enclosed).</p> <p>e) Appointment of External Auditors – Mr Bennett to report. (To Follow).</p> <p>f) Nominations Committee Recommendations – Nominations Committee to report. (Verbal Report).</p>	<p>2.20 pm (20 minutes)</p> <p>2.40 pm (10 minutes)</p> <p>2.50 pm (10 minutes)</p> <p>3.00 pm (10 minutes)</p> <p>3.10 pm (10 minutes)</p> <p>3.20 pm (10 minutes)</p>	<p>For Information</p> <p>For Information</p> <p>For Approval</p> <p>For Information</p> <p>For Information</p> <p>For Information</p> <p>For Information</p> <p>For Approval</p> <p>For Discussion/ For Approval</p>
8	<p><u>Chairman's Report:-</u></p> <p>a) Chairman's Update (Board Report). (Enclosed).</p> <p>b) Feedback from Board Committee Meetings: Quality Committee / Finance Committee / Strategic Workforce Committee. (To Be Tabled At The Meeting).</p> <p>c) Feedback from NHS Providers Governor Advisory Committee Election. (Enclosed).</p> <p>d) Election Process: Lead Governor/Deputy Lead Governor/NHS Providers Governor Advisory</p>	<p>3.30 pm (5 minutes)</p> <p>3.35 pm (10 minutes)</p> <p>3.45 pm (10 minutes)</p> <p>3.55 pm (10 minutes)</p>	<p>For Information</p> <p>For Information</p> <p>For Information</p> <p>For Discussion/ For Approval</p>

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
	<p>Committee. (Enclosed).</p> <p>e) Trust Constitution: Feedback from Governor Task & Finish Group. (Enclosed).</p> <p>f) Governor Training and Development: Feedback from Governor Task & Finish Group. (Enclosed).</p> <p>g) Governor Declarations 2018-19, Confidentiality Code of Conduct and Information Governance (IG) Mandatory Training - Mr Johnson to report. (Enclosed):-</p> <ul style="list-style-type: none"> • Interests • Gifts & Hospitality • Fit & Proper Persons Test Self Certification • Confidentiality Code of Conduct • IG Mandatory Training Workbook & Questions 	<p>4.05 pm (10 minutes)</p> <p>4.15 pm (5 minutes)</p> <p>4.20 pm (5 minutes)</p>	<p>For Discussion/ For Approval</p> <p>For Discussion/ For Approval</p> <p>For Information</p>
9	<p><u>Lead Governor's Report:-</u></p> <p>a) Notes from the Governors' Informal Meeting held on 9th January 2018. (Enclosed).</p> <p>b) Governor Focus on Patient Experience. (Verbal Report)</p> <p>c) NHS Providers Feedback. (Verbal Report).</p>	<p>4.25 pm (5 minutes)</p> <p>4.30 pm (15 minutes)</p> <p>4.45 pm (5 minutes)</p>	<p>For Information</p> <p>For Discussion</p> <p>For Information</p>
10	<p><u>Membership Committee Chair's Report:-</u></p> <p>a) Membership Committee Feedback Report. (Enclosed).</p>	<p>4.50 pm (10 minutes)</p>	<p>For Discussion</p>
11	<p><u>Standard Reports – Mr Johnson to report:-</u></p> <p>a) Items Recommended for Decision or Discussion by the Board of Directors. (Verbal Report).</p> <p>b) Items Recommended for Decision or Discussion by the Board Committees. (Verbal Report).</p> <p>c) Annual Work Plan. (Enclosed).</p> <p>d) Attendance Monitoring. (Enclosed).</p> <p>e) Motions or Questions on Notice.</p> <p>f) Urgent Motions or Questions.</p> <p>g) Value of the Month. (Verbal Report).</p> <p>Review of Meeting: Living the Values. (Verbal Report).</p>	<p>5.00 pm (10 minutes)</p>	<p>For Discussion</p>

Agenda Item Number	Agenda Items	Duration	Purpose / Expected Outcomes
	h) Declaration of Confidentiality. (Verbal Report). i) Date of Next Meeting. (Verbal Report).		
		Total Duration: 3 hours 10 minutes	

RESEARCH MATTERS AND SAVES LIVES - TODAY'S RESEARCH IS TOMORROW'S CARE

Blackpool Teaching Hospitals is a Centre of Clinical and Research Excellence providing quality up to date care. We are actively involved in undertaking research to improve treatment of our patients. A member of the healthcare team may discuss current clinical trials with you.



Chairman: Ian Johnson M.A., LL.M.

Chief Executive: Wendy Swift