



**Blackpool Teaching
Hospitals**
NHS Foundation Trust

Chairman's Office
Trust Headquarters
Blackpool Victoria Hospital
Whinney Heys Road
Blackpool
Lancashire
FY3 8NR

Telephone: 01253 956673

jacinta.gaynor@bfwhospitals.nhs.uk

PLEASE NOTE THE START TIME AND VENUE FOR THIS MEETING

17th April 2018

Dear Governors

Council of Governors

The next meeting of the Council of Governors will take place on Wednesday 25th April 2018 at 2.00 pm in the Board Room, Trust Headquarters, Blackpool Victoria Hospital.

Yours sincerely

Jacinta Gaynor (Mrs)
Membership & Governors Officer

AGENDA

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
1	Declarations of Interests.	2.00 pm (1 minute)	For Information
2	Apologies for Absence.	2.01 pm (1 minute)	For Information
3	Value of the Month – Mrs Crowshaw to report.	2.02 pm (3 minutes)	For Discussion
4	Minutes of the Previous Council of Governors' Meeting held on 31st January 2018 – Mrs Crowshaw to report. (Enclosed).	2.05 pm (5 minutes)	For Approval

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
5	Matters Arising:- a) Action List from the Previous Council of Governors' Meeting held on 31 st January 2018 – Mrs Crowshaw to report. (Enclosed). b) Action Tracking Document – Mrs Crowshaw to report. (Enclosed).	2.10 pm (5 minutes)	
6	Minutes of the Extraordinary Council of Governor Meetings held on 9th March and 20th March 2018 – Mrs Crowshaw to report. (Enclosed).	2.15 pm (5 minutes)	For Approval
7	<u>Items for Discussion/Approval:-</u> a) Feedback from Nominations Committee:- <ul style="list-style-type: none"> • Chairman's Appraisal 2017/18 – Nominations Committee to report. (Enclosed). (Non-Executive Directors to leave the meeting for this item). • Non-Executive Directors' Appraisals 2017/18 and Objectives for 2018/19 – Nominations Committee to report. (Enclosed). (Non-Executive Directors to leave the meeting for this item). • Chairman's and Non-Executive Directors' Annual Remuneration 2018/19 – Nominations Committee to report. (Enclosed). (Non-Executive Directors to leave the meeting for this item). • Payment of Expenses to Chairman and Non-Executive Directors – Nominations Committee to report. (Enclosed). (Non-Executive Directors to leave the meeting for this item). • Chair Recruitment Update – Mr Hearty to report. (Verbal Report). • Clinical NED Recruitment Update – Mrs Crowshaw to report. (Verbal Report). b) Feedback from Strategy Away Day held on 28th February 2018 – Mrs Crowshaw to give a presentation. c) Governors Strategic Focus Group: Feedback Form – Mr Phillips to report. (Enclosed). d) Elective Surgery Update – Mrs Oliver to report. (Verbal Report). e) Finance Update – Mr Bennett to report. (Verbal Report).	2.20 pm (5 minutes) 2.25 pm (10 minutes) 2.35 pm (5 minutes) 2.40 pm (5 minutes) 2.45 pm (5 minutes) 2.50 pm (5 minutes) 2.55 pm (20 minutes) 3.15 pm (10 minutes) 3.25 pm (10 minutes) 3.35 pm (10 minutes)	For Discussion For Discussion For Approval For Approval For Information For Information For Discussion For Discussion For Discussion

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
8	<p><u>Interim Chairman's Report:-</u></p> <p>a) Interim Chairman's Update (Board Report). (Enclosed).</p> <p>b) Feedback from Board Committee Meetings: Quality Committee / Finance Committee / Strategic Workforce Committee. (To Be Tabled At The Meeting).</p> <p>c) Governor Declarations 2018-19, Confidentiality Code of Conduct and Information Governance (IG) Mandatory Training. (Verbal Report):-</p> <ul style="list-style-type: none"> • Interests • Gifts & Hospitality • Fit & Proper Persons Test Self Certification • Confidentiality Code of Conduct • IG Mandatory Training Workbook & Questions 	<p>3.45 pm (5 minutes)</p> <p>3.50 pm (10 minutes)</p> <p>4.00 pm (5 minutes)</p>	<p>For Information</p> <p>For Information</p> <p>For Information</p>
9	<p><u>Lead Governor's Report:-</u></p> <p>a) Notes from the Governors' Informal Meeting held on 10th April 2018. (Enclosed).</p> <p>b) Feedback from Lead Governor/Chair Meeting held on 18th April 2018. (Verbal Report).</p>	<p>4.05 pm (10 minutes)</p>	<p>For Information</p>
10	<p><u>Membership Committee Chair's Report:-</u></p> <p>a) Membership Committee Feedback. (Verbal Report).</p>	<p>4.15 pm (10 minutes)</p>	<p>For Discussion</p>
11	<p><u>Standard Reports – Mrs Crowshaw to report:-</u></p> <p>a) Items Recommended for Decision or Discussion by the Board of Directors. (Verbal Report).</p> <p>b) Items Recommended for Decision or Discussion by the Board Committees. (Verbal Report).</p> <p>c) Annual Work Plan. (Enclosed).</p> <p>d) Attendance Monitoring. (Enclosed).</p> <p>e) Motions or Questions on Notice.</p> <p>f) Urgent Motions or Questions.</p> <p>g) Value of the Month. (Verbal Report).</p> <p>h) Review of Meeting: Living the Values. (Verbal Report).</p> <p>i) Declaration of Confidentiality. (Verbal Report).</p> <p>j) Date of Next Meeting. (Verbal Report).</p>	<p>4.25 pm (10 minutes)</p>	<p>For Discussion</p>
		<p>Total Duration: 2 hours, 35 minutes</p>	

RESEARCH MATTERS AND SAVES LIVES - TODAY'S RESEARCH IS TOMORROW'S CARE

Blackpool Teaching Hospitals is a Centre of Clinical and Research Excellence providing quality up to date care. We are actively involved in undertaking research to improve treatment of our patients. A member of the healthcare team may discuss current clinical trials with you.



Interim Chairman: Karen Crowshaw

Chief Executive: Wendy Swift