



**Blackpool Teaching
Hospitals**
NHS Foundation Trust

Chairman's Office
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PLEASE NOTE THE VENUE FOR THIS MEETING

19th July 2017

Dear Governors

Council of Governors

The next meeting of the Council of Governors will take place on Wednesday 26th July 2017 at 1.30 pm in the **Rooms 3 & 4, Education Centre, Blackpool Victoria Hospital.**

Yours sincerely

Jacinta Gaynor (Mrs)
Membership & Governors Officer

AGENDA

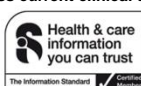
Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
1	Declarations of Interests.	1.30 pm (1 minute)	For Information
2	Apologies for Absence.	1.31 pm (1 minute)	For Information
3	Value of the Month – Mr Johnson to report.	1.32 pm (3 minutes)	For Discussion
4	Feedback from External Auditors – Mrs Rebecca Gissing (PwC Director) to attend for this item. i) Annual Audit Letter. (Enclosed). ii) Long Form Quality Report. (Enclosed). iii) Quality Report Opinion. (Enclosed). iv) Enhanced Audit Report. (Enclosed). v) ISA (260) Report For Those Charged With Governance. (Enclosed). vi) Annual Report & Accounts 2016/17 and Quality Report 2016/17. (Enclosed).	1.35 pm (15 minutes)	For Discussion

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
5	Select Committee: Audit Committee – Michael Hearty (Non-Executive Director/Audit Committee Chair) to give a presentation.	1.50 pm (40 minutes)	For Discussion
6	Minutes of the Previous Council of Governors' Meeting held on 26 th April 2017 – Mr Johnson to report. (Enclosed).	2.30 pm (5 minutes)	For Approval
7	Matters Arising:- a) Action List from the Previous Council of Governors' Meeting held on 26 th April 2017 – Mr Johnson to report. (Enclosed). b) Action Tracking Document – Mr Johnson to report. (Enclosed).	2.35 pm (5 minutes)	For Discussion
8	Minutes from the Extraordinary Council of Governors Meeting held on 13 th June 2017. (Enclosed).	2.40 pm (2 minutes)	For Approval
9	Action List from the Extraordinary Council of Governors Meeting held on 13 th June 2017. (Enclosed).	2.42 pm (3 minutes)	For Discussion
10	<u>Chairman's Report:-</u> a) Chairman's Appraisal 2016/17 and Objectives 2017/18 – Nominations Committee to report. (Enclosed). (Chairman to leave the meeting for this item). b) Chairman's Term of Office – Nominations Committee to report. (Enclosed). (Chairman to leave the meeting for this item). c) Non-Executive Directors' Appraisals 2016/17 and Objectives for 2017/18 - Mr Johnson to report. Enclosed). (Chairman to return to the meeting for this item). (Non-Executive Directors to leave the meeting for this item). d) Chairman's and Non-Executive Directors' Annual Remuneration 2017/18 - Mr Johnson to report. (Enclosed). e) Lead Governor Role. (Enclosed). f) Chairman's Update (Board Report). (Enclosed). g) Governor Drop-In Sessions – Future Arrangements. (Verbal Report). h) Governor Training. (Verbal Report). i) Non-Executive Director Appointment: Background and Previous Roles – Mr Steve Finnigan to report. (Verbal Report).	2.45 pm (45 minutes)	For Information / For Discussion

Agenda Item Number	Agenda Item	Duration	Purpose / Expected Outcome
11	<p><u>Items for Discussion/Approval:-</u></p> <p>a) Finance Update – Mr Bennett to report. (Verbal Report).</p> <p>b) Accountable Care System Presentation and Feedback from Governors Strategic Focus Group Meeting held on 5th July 2017 – Mrs Swift and Governors to report. (Enclosed).</p>	3.00 pm (30 minutes)	For Information/ For Discussion
12	<p><u>Lead Governor's Report:-</u></p> <p>a) Notes from the Governors' Informal Meeting held on 11th July 2017. (Enclosed).</p> <p>b) NHS Providers Feedback. (Verbal Report).</p>	3.30 pm (5 minutes)	For Information
13	<p><u>Membership Committee Chair's Report:-</u></p> <p>a) Membership Committee Assurance Report. (Enclosed).</p>	3.35 pm (10 minutes)	For Discussion
14	<p><u>Standard Reports – Mr Johnson to report:-</u></p> <p>a) Items Recommended for Decision or Discussion by the Board of Directors.</p> <p>b) Items Recommended for Decision or Discussion by the Board Committees.</p> <p>c) Annual Work Plan. (Enclosed).</p> <p>d) Attendance Monitoring. (Enclosed).</p> <p>e) Motions or Questions on Notice. (Enclosed).</p> <p>f) Urgent Motions or Questions. (Verbal Report).</p> <p>g) Value of the Month. (Verbal Report).</p> <p>h) Review of Meeting: Living the Values. (Verbal Report).</p> <p>i) Declaration of Confidentiality. (Verbal Report).</p> <p>j) Date of Next Meeting. (Verbal Report).</p>	3.45 pm (10 minutes)	For Discussion
		Total Duration: 2 hours, 25 minutes	

RESEARCH MATTERS AND SAVES LIVES - TODAY'S RESEARCH IS TOMORROW'S CARE

Blackpool Teaching Hospitals is a Centre of Clinical and Research Excellence providing quality up to date care. We are actively involved in undertaking research to improve treatment of our patients. A member of the healthcare team may discuss current clinical trials with you.



Chairman: Ian Johnson M.A., LL.M.

Chief Executive: Wendy Swift