

Inside:

NHS AWARDS
LOOKING
FOR ENTRIES
- Page 2



PROMOTING
THE TRUST IN
GLASGOW
- Page 3



MARIA OPENS
NEW SAME
DAY UNIT
- Page 4



Could you become a Dementia Friend?

COULD you become a Dementia Friend?

Dementia is a progressive condition which may include memory loss, confusion, difficulties with thinking, problem solving or language abilities.

Dementia can also be a lonely and frightening condition, often devastating for the patient who may be acutely aware of all those areas in which they are no longer competent.

As a Trust we want to do our best to ensure that patients and their carers are given the understanding and support they need by everyone they come into contact with.



This is why we are launching a campaign to ask all staff within Blackpool Teaching Hospitals NHS Foundation Trust to become dementia friends.

Simone Anderton, Deputy Director of Nursing and Quality at the Trust,

said: "Understanding dementia and what it is like to live with dementia either as a patient or a caregiver is very important and we want to show staff what life with dementia is like so they will understand why we have launched this campaign." If you have had experience of dementia, maybe a close friend or relative, and would be willing to help the Trust please contact Communications Officer, Alison Bott, on 01253 953059 or via email, to discuss sharing your story to generate a greater understanding of the condition and help this Trust improve our treatment of all patients with dementia.

Appraisal window is now up and running

The appraisal system is now available to all non-medical staff and will close at the end of August. Staff will need to use your payroll number in order to sign in to the system.

Access to the appraisal system is via the [intranet homepage](#).

There have been a number of changes this year including:

- The Pre-Review tab is now much shorter;

- The 'self-assessment' tab has been removed – ratings should be discussed at the face-to-face meeting and recorded on the 'performance' tab (discrepancies or disagreements should be recorded on the summary tab);
- Talent Management is no longer part of the appraisal process;
- Objectives and PDP are now

- limited to a maximum of six items;
- Staff who are recorded in ESR as having started in post since January 1, 2015 will be asked to complete a 'mini-appraisal' – this involves a shorter pre-review, and objective and PDP setting.

* IF you need assistance please contact a member of the IT Team on 01253 951016.

Kate Granger Awards now open

FOLLOWING the success of the inaugural Kate Granger Awards for Compassionate Care which celebrate people making a positive difference to patient care are back for a second year. There is one award for an individual working in the NHS or delivering NHS funded services while the second is for teams or organisations who are part of the NHS or who deliver NHS funded services. These services can be delivered in hospitals, or in a primary care, community or residential setting. For details go to: www.nhsemployers.org/~media/Employers/Documents/Kate%20Granger%20Awards%20factsheet.pdf. The closing date is May 29.

Important changes to Smartcard services

THERE have been a number of changes regarding the Registration Authority (Smartcard) service with **all** requests for new/replacement Smartcards will be delivered from a central Registration Authority and Access Control department located in Home 15 at Blackpool Victoria Hospital. There will no longer be a service provided by the HR Recruitment team within the main hospital. Due to the number of staff, organisations, and systems that are supported; all requests will be by appointment only and there will be no drop-in sessions. Appointments can be made by either mailing RA@bfwh.nhs.uk or calling the IT Service Desk on 01253 951016 (Ext 1016) and selecting **Option 3**. The Trust is no longer purchasing printer dots, and so you will need to either use a Smartcard or your Windows log-on details in order to use the Canon Printers. In addition to the printers your Smartcard can also be used to access multiple systems such as: Windows/PC logon (once your PC has been upgraded to Windows 7), Mandatory Training, ESR, Emis Web and ore.

Still time to enter top NHS awards

STAFF are being encouraged to showcase their work by entering this year's top NHS awards. The HSJ Awards are now open for entries with 22 categories in the awards this year. There are 22 categories this year including: Clinical Leader of the year, Enhancing Care by Sharing Data and Information, Improving Care with Technology, managing Long term Conditions, patient Safety, Secondary Care Service Redesign, Acute Sector Innovation, Workforce Redevelopment. Deadline for entries is June 19, 2105. For full details go to: www.awards.hsj.co.uk



* THE [Nursing Times Awards 2015](http://www.nursingtimes.net/) are also **open for entries**. There are **20 categories** to enter this year, including Clinical Research Nursing: Emergency and Critical Care, Enhancing Patient Dignity, Nurse Leader of the year, Nurse of the Year and the HRH The Prince of Wales Award for Integrated Approaches to Care. The entry deadline is April 17, 2015. To enter go to: <http://awards.nursingtimes.net/user/register>.

Conflict Resolution

A NUMBER of Conflict Resolution training sessions are now available. Frontline staff who have not completed the training before **MUST** attend the full course as soon as they can. All sessions run from 9am-1pm and take place in Rooms 3 and 4 in the Education Centre at BVH. The dates available are: April 21, April 29, May 14, May 20, May 28. Book your place through OLM on 01253 955392 or via olm@bfwhospitals.nhs.uk.

Blue transit bags

THE Trust is in short supply of blue transit bags and pouches. Therefore if your ward or department holds too many for your own use please return them back to the Medical Records Department.

New staff handbook

THE Trust's new Staff Handbook is now available. The handbook is available at: <http://blackpoolhr3.multi2.sitekit.net/Documents/Blackpool%20Teaching%20Hospitals%20NHS%20Foundation%20Trust%2020151%20v2.pdf>

Fire Lecture dates

A NUMBER of Fire Lectures have been organised over the coming months. To book onto one of the courses Email: Stephan.Haigh@bfwhospitals.nhs.uk or Telephone: 01253 956799.

Date	All Held in Education Centre	Time
1/4/2015	Room 1	11.00 – 12.00
8/4/2015	Room 1	11.00 – 12.00
17/4/2015	Lecture Theatre	10.00 – 11.00
20/4/2015	Room 1	14.00 – 15.00
29/4/2015	Room 1	12.00 – 13.00
5/5/2015	Lecture Theatre	11.00 – 12.00
15/5/2015	Room 1	10.00 – 11.00
20/5/2015	Room 1	13.00 - 14:00
26/5/2015	Room 1	13.00 - 14:00
2/6/2015	Room 1	10.00 – 11.00
9/6/2015	Room 1	14.00 – 15.00
15/6/2015	Room 1	14.30 – 15.30

Cash machine relocated

THE cash machine originally located in Costa Coffee in the Main Entrance at BVH has been relocated onto the mezzanine under the stairwell leading to The Restaurant. There is also a cash machine on the main corridor opposite the Blue Skies Office. Marks and Spencer operate a cash back system.

Looking to recruit

NEW recruits for Blackpool Teaching Hospitals will this week be sought at a major careers fair in Scotland. The Trust is hoping to attract potential members of staff at the Royal College of Nursing's careers event at the Scottish Exhibition and Conference Centre in Glasgow on April 9 and 10. Trust employees will be on hand at the event to tell possible new recruits about the many career opportunities within the Trust. Gastroenterology Matron, Sue Roberts, Charge Nurse in in Theatres, Mark Hatch and Ward Manger on the Stroke Unit, Rachel Bailey, will be attending from Blackpool Victoria Hospital. There will also be representatives from the Trust in the north including Sister, Louise Sutcliffe and District Nurse, Emily Salisbury. New recruitment posters have been created promoting different types of job opportunities within the Trust



Sue Roberts and Mark Hatch with one of the new posters promoting career opportunities at the Trust.

Pharmacy department needs bags returned

THE Pharmacy department is currently experiencing problems with the loss of their tamper evident Pharmacy transit bags within the Trust. This is causing considerable problems and potentially cost pressures if new ones have to be purchased. Pharmacy staff visit ward areas on a daily basis to collect empty bags and will continue to do so. **These bags should only be used for the transport of medication.** If you have any of these bags that aren't being used for the transport of medication, please can you return them to Pharmacy or telephone Pharmacy reception on 01253 953784 (ext 3784) who will arrange for collection.



Clifton Hospital set for declutter week

CLIFTON Hospital is having a back to basics/Infection prevention/de clutter week April 27 to May 3. During that week staff will be undertaking a 15 step challenge with an Infection Prevention link nurse from another ward. The purpose of the 15 Steps Challenge is:

- to help staff, patients, service users and others to work together to identify improvements that can enhance the patient or service user experience
- to provide a way of understanding patients' and service users' first impressions more clearly
- a method for creating positive improvements and dialogue about the quality of care.

This will be undertaken on Monday and comments will be given to the ward manager and home link nurse. On Friday another 15 step walk will take place with the home link nurse to see what changes have been made to their ward.

Pre-retirement sessions

ARE you intending to retire within the next two years? If so then there is still time to book your place on our next specialist seminars. We offer up to date financial information on: NHS and state pensions, tax, savings and investment options, wills, Inheritance tax and financial advisors. The next sessions are:

- Lytham PCC: April 15, 9.30am–1pm
- Heysham PCC: October 12, 9.30am–1pm

Book your place through OLM on 01253 955392 or via olm@bfwhospitals.nhs.uk.

New and revised documents

NEW and Revised Procedural Documents which have been uploaded onto the Document Library in the last 60 days can now be accessed on the link below <http://fcsharepoint/trustdocuments/Documents/Forms/Uploaded%20in%20the%20last%2060%20days.aspx>

E-learning support

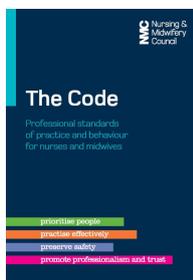
ARE you using E-learning for Mandatory Training? Remember we have all the tutorials and user guides you need on our designated e-learning pages on oneHR, To access them please go to: <http://blackpoolhr3.multi2.sitekit.net/Mandatory%20Training/elearning.htm>. * IF you are using e-learning to complete your mandatory training you need a username and password. Please use the flowchart below to acquire these: <http://blackpoolhr3.multi2.sitekit.net/Documents/Mandatory%20Training/Guides/e-Learning%20Username%20and%20Password.pdf>

E-Rostering training

IF you are responsible for creating and/or managing rosters and would benefit from some training then there is help available. Members of the e-Rostering team are providing drop-in support sessions on Thursday April 16 between 1.30 and 4pm and Wednesday May 20 between 1 and 4pm in the Lifelong Learning Suite in the Education Centre at Blackpool Victoria. There is no need to book.

Revised NMC code now available

THE revised Nursing & Midwifery Council Code for all UK registered nurses and midwives has been published. [The Code](#) has been updated to reflect changes in contemporary professional nursing and midwifery practice and to reflect the public expectations of care. All nurses and midwives were sent a copy of the Code before it became effective on March 31 2015. Nurses and midwives will start receiving copies from March onwards. For full details go to www.nmc-uk.org/The-Code/



* THERE is one remaining day of awareness sessions looking at the Professional Standards of Practice and Behaviour for Nurses and Midwives. The 30 minute updates take place on April 15 in the Education Centre Lecture Theatre between 2 and 4pm.

New unit opens at Blackpool Victoria

A NEW unit designed to improve care for heart and lung patients was this week officially opened at Blackpool Victoria Hospital. The 'Same Day Admissions Unit' means patients don't have to spend the night in hospital before operations and can relax at home. One of the main instigators of the project was Maria Mallon, a Healthcare Assistant in the Cardiac Division of Scheduled Care for the Trust. As a 'thank you' for her hard work, Maria officially opened the unit on Tuesday, April 7.



Maria Mellon, front, second from left, with staff from Ward 38.

"The unit stops the need for patients to be admitted the night before surgery. It's better for patients and their friends and families. It also frees up beds in the hospital. Maria took the project on as her own baby. She is brilliant with the patients and is great fun. She's a national institution!"

Justine Ince, Ward Manager on Ward 38

Army Reserves looking for new recruits

THE 2nd Medical Brigade, 208 (Liverpool) Field Hospital is hosting a series of military focused lectures to inform the audience of the diverse nature, skill and commitment of the Army Medical Reservist and their valuable contribution in the success of supporting global military operations. The programme will be delivered at their Regimental Headquarters in Chavasse House, Childwall Liverpool L25 2XP on three consecutive days – Thursday April 23, Friday April 24 and Saturday April 25 with registration at 9am and closing at 4.30pm. Lunch and refreshments will be provided on the day. Seats are limited and are offered to all levels of clinicians and medical professionals alike. If you would like to attend please send your full name, position, department, contact email address and the day on which you would like to attend to: 208HOSP-RHQ-OSA@mod.uk or call 0151 488 1549 to secure your place.

Health Records transit advice

THERE have been a number of untoward incidents and complaints from staff regarding overfilling transit bags with Health Record folders. Health and Safety regulations stipulate the bags must not exceed 10kg in weight, otherwise staff may refuse to collect them. Please use more transits bags and not overfill them.

Susan's Marathon hopes



Dr Susan Salt will be running this year's London Marathon for Trinity Hospice

DR Susan Salt, the Medical Director at Trinity Hospice (above), has agreed to run the London Marathon this year as part of the hospice's 30th Anniversary fundraising events. Susan works closely with the Trust and everyone who works with her wishes her well. For details of how you can help Susan, go to:

www.trinityhospice.co.uk/dr-salts-marathon-training-blog/

Sage & Thyme course

THE next available Sage & Thyme Workshop takes place on Wednesday, April 22. Book your place through OLM on 01253 955392 or via email at: olm@bfwhospitals.nhs.uk.



STRESS AWARENESS WORKSHOP

16TH April 2015

10.00 – 1.30

Alan Bullock Seminar Room, Pathology

This workshop covers –

- Definitions of stress/mental health
 - The Equalities Act
 - Media and Stress
- Symptoms of stress
 - Future planning
- Coping and busting techniques

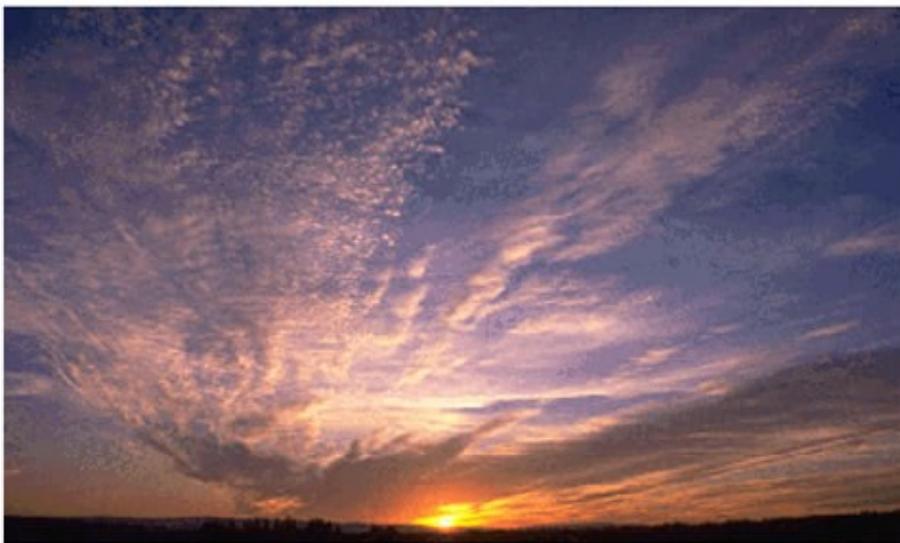
Priority will be given to UNISON members
If you would like to book a place please contact –

Jane Eyre on x 6859 or –

Jane.eyre@bfwhospitals.nhs.uk

Tea/Coffee/Biscuits provided

Dementia Awareness Training Course



When:

Thursday 16th April 2015

Thursday 16th July 2015

Thursday 5th November 2015

09:15 to 16:00

Where:

Wesham Offices

Derby Road

Wesham

Lancashire

PR4 3AL

Open to all clinical staff

To book, please email: OLM@bfwhospitals.nhs.uk

LEARNING & DEVELOPMENT

APRIL 2015 - DROP-IN DAY

Dear All

Just a reminder that the Learning & Development team are hosting their next monthly 'Drop-In Day' on:-

Monday 13th April 2015 @ the Simulation Skills Centre, BVH
9.00am – 5.00pm

If you are not sure where you are with your Mandatory Training, you are non-compliant or approaching non-compliance in some or all subjects, please come along. We can check your compliance and advise you with the next steps.

Practical Training is also available on the day, please see below:-

Moving & Handling Update

There will be four sessions (each 1hour 15mins) during the day: -

9.00am
10.30am,
1.00pm,
2.30pm

No requirement to book – but please turn up at least **5 minutes** before the start of the session.

Basic Life Support Update Training

There will be a trainer available from **9.00am -4.00pm**

There is **no requirement to book**, please drop in between the above times.
There may be a short wait. (Each session is 20-30minutes)

Workbooks

You can collect workbooks from us and we can also sign them off for you once completed. We do have a quiet room available for anyone who would like to come along and complete the workbook



Dying Matters Week 2015 – Talk, Plan, Live



An important date for your diary; A Fylde Coast free educational event about the importance of talking and planning for death and living life until the end

[De Vere Village Hotel, Blackpool, Thursday 21st May 2015](#)

Following the success of the Dying Matters conferences of 2013 and 2014, we would like to invite you to join us at the third annual Dying Matters Conference. This will be a **FREE** community awareness educational event in Blackpool organised to coincide with Dying Matters week. The aim is to raise awareness of the issues around death, dying and bereavement amongst members of our local community to allow us all to talk, plan and live.

Death is never an easy thing to talk about, but careful planning for end of life can make a huge difference to every individual and their loved ones. The day will encourage people to think about:

- Planning for their future care and support
- Recording their funeral wishes
- Making a Will
- Registering as an organ donor
- Telling your loved ones your wishes

Come along, arm yourself with all the facts – then inspire and inform other members of your community. With keynote speakers, moving personal testimonials and practical advice, this is an event you should not miss.

The event, organised by the Fylde Coast End of Life Awareness Group in partnership with Trinity Hospice is **FREE** and will include a delicious buffet lunch and an opportunity to visit our “market stall” exhibition. Places are limited, so reserve yours **TODAY!**

Dying Matters – so let's talk about it!

Dying Matters Awareness event: De-Vere Hotel, Blackpool 21st May 2015

Please reserve.....places for me (you may reserve up to four places using this form)

NameOrganisation/group.....

Address.....e-mail.....

Daytime telephone number.....

Send this form to:

Karen Newman, Trinity Hospice, Low Moor Road, Bispham, Blackpool FY2 0BG or e-mail

Karen.newman@trinityhospice.co.uk Fax : 01253 359383

If you would like to consider hosting a “market stall” with information relevant to the day, please contact Jo Nicholls at Trinity Hospice on joanne.nicholls@trinityhospice.co.uk or post this slip with your details to the address above

Conflict Resolution Training Dates 2015

Conflict Resolution Sessions for 2015 are now available for booking – see list below. Frontline staff who have not completed this training before MUST attend this FULL COURSE which covers the KEY principles of Conflict Resolution. To book your place please email course bookings on OLM@bfwhospitals.nhs.uk or Phone either 01253 655392 (internal 5392), or 01253 303175 (internal 3175).

Date	Timing	Venue
5 th June 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
17 th June 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
25 th June 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
10 th August 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
21 st August 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
26 th August 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
4 th September 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
14 th September 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
23 rd September 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
9 th October 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
14 th October 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
19 th October 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
2 nd November 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
11 th November 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
16 th November 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
2 nd December 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
11 th December 2015	09:00 – 13:00	Room 3-4 HPEC, BVH
14 th December 2015	09:00 – 13:00	Room 3-4 HPEC, BVH



Appraisal Sessions

Are you an appraiser? Do you need any advice and guidance on how to use the appraisal system?

Do you need any tips in order to carry out a successful appraisal?

If so then we can help you.

Please come to one of our drop in days where our staff can offer you the required information needed for the perfect appraisal.

The drop in days are:

- 10th April: 9am—12pm
- 17th April: 1pm—3pm

All of these are to be held in **POD 42, 42 Whinney Heys Road, Blackpool.**

If you require any extra information please call Michelle Pearson on 01253 957002.



Fylde Coast Birth Centre

at Blackpool Victoria Hospital

OPEN DAY



Tea and cakes



Tombola & Raffle

EVERYONE WELCOME
Saturday 9th May 2015

10am - 3pm

Raising money for





*Supporting Nursing Homes in the Lancashire North
CCG footprint*

The North Locality Care Home Support Team has moved!

**New contact details, including new telephone and
fax numbers are:**

8:30am – 5pm Monday – Friday (not including Bank Holidays)

Telephone: 01524 550474

Fax: 01524 550092

Team mobile: 07880052528

Team email: bfw-tr.CareHomeSupportTeam@nhs.net

Address:

DeVitre House
Ashton Road
Lancaster
LA1 5AL

MOVING & HANDLING

Theory and Practical Objects and People

UPDATE SESSIONS

Wednesday 15 th April 2015	11.00	-	12.00
Thursday 14 th May 2015	14.00	-	15.00
Monday 8 th June 2015	11.00	-	12.00
Tuesday 7 th July 2015	14.00	-	15.00
Wednesday 23 rd September 2015	11.00	-	12.00
Thursday 15 th October 2015	14.00	-	15.00
Tuesday 17 th November 2015	11.00	-	12.00
Friday 18 th December 2015	14.00	-	15.00

Training room 2, Trust Offices, Wesham

UPDATE SESSIONS

Wednesday 15 th April 2015	14.00	-	15.00
Thursday 14 th May 2015	11.00	-	12.00
Monday 8 th June 2015	14.00	-	15.00
Tuesday 7 th July 2015	11.00	-	12.00

Clinical Skills Lab, Moor Lane Mills, Lancaster

UPDATE/FULL SESSIONS

Wednesday 8 th April 2015	10.00 — 12.00, 13.00 — 15.00, 15.00 — 17.00.
Thursday 7 th May 2015	10.00 — 12.00, 13.00 — 15.00, 15.00 — 17.00.
Tuesday 9 th June 2015	10.00 — 12.00, 13.00 — 15.00, 15.00 — 17.00.
Wednesday 15 th July 2015	10.00 — 12.00, 13.00 — 15.00, 15.00 — 17.00.
Tuesday 1 st September 2015	10.00 — 12.00, 13.00 — 15.00, 15.00 — 17.00.
Monday 12 th October 2015	10.00 — 12.00, 13.00 — 15.00, 15.00 — 17.00.
Wednesday 11 th November 2015	10.00 — 12.00, 13.00 — 15.00, 15.00 — 17.00.
Friday 4 th December 2015	10.00 — 12.00, 13.00 — 15.00, 15.00 — 17.00.

Room 4, Simulation & Skills Centre, BTH

TOPICS COVERED

Legislation, Responsibilities, The Spine, Policies and Procedures, Principles, Risk factors, Equipment, Storage, Waste Disposal and Work Station Ergonomics

To book a place please email OLM@bfwh.nhs.uk

This is part of your mandatory training!!! Are you compliant?



Are you interested in being part of a team that is pioneering the way we care for patients?

If so, the new **Extensive Care Service** currently has **12 month secondment opportunities for...**

Clinical Care Co-ordinators (Nursing/Physio) x4

Band 6

Do you want to join an exciting and newly developing service in the community setting which is one of 6 pilot sites in England for a new model of care delivery to patients?

Do you want to be part of an integrated, supportive and motivated team who's focus is to provide person centred care to their patients?

If you do, then come and join us in the new Fylde Coast Extensive Care Service.

We have 12 month secondment opportunities for Nurses and Physiotherapists to join us on our journey as Care Coordinators.

Your role within the team will be to co-ordinate care for a caseload of patients within the service who will have multiple long term conditions. You will also be responsible for ensuring the safe discharge of patients back into the care of their GP.

You will assess patients in the clinic setting and within their own homes as required being

supported by colleagues within the team which includes Doctors, Advanced Practitioners and Well Being Support Workers.

With the patient and fellow members of the team you will develop a plan of care to be implemented over a 3 to 6 month period. Key to this plan of care will be helping the patient achieve their agreed goals for them.

You will provide leadership and operational management to the Well Being Support Workers on a day to day basis to ensure that the patients in your caseload receive the necessary support and input to achieve the goals on their care plans.

We want enthusiastic, forward-thinking nurses and physiotherapists who are person centred in their approach to care delivery. You will need excellent interpersonal and communication skills along with the ability to motivate, influence and inspire new ways of working.

If you think you have these characteristics, skills and knowledge then we want to hear from you.

For full details click

[HERE](#)

For an informal chat about the role contact Jason Flannigan-Salmon, Head of Extensive Care Service, on 01253 951278.

Transforming End of Life Care Study Days - 2015



Morning: 9.30am - 12.30pm End of Life Care Workshop

By the end of this session you will:

- Be able to identify the national 5 key enablers
- Describe what a plan of care for the dying person includes
- Understand the importance of advanced care planning
- Know how to apply the AMBER Care Bundle to improve patient care on your ward
- Demonstrate how the above can be put into practice

Afternoon: 1.30pm - 4.30pm Sage & Thyme

This foundation level communication course is designed to:

- Help recognise psychological distress
- Communicate honestly and compassionately

This course is available to all staff, whatever your role is in the Trust.

Dates & Venue

Wednesday 22nd April

Wednesday 27th May

Wednesday 24th June

All in rooms 3 & 4, HPEC (Education Centre) at Blackpool Victoria Hospital

To register on either or both of the sessions please email OLM at: OLM@bfwhospitals.nhs.uk
Please specify which session you wish to attend in your email.

Certificates will be provided to delegates who complete each session.

CLINICAL SUPERVISION Supervisors Workshop

Clinical Supervision brings skilled supervisors and practitioners together in order to reflect upon their practice.

This ½ day event is designed to give you the skills required to carry out Clinical Supervision in your work area.

As a pre-requisite to attending this course please familiarise yourself with the Clinical Supervision Policy which is available on the intranet or please see attached

<http://fcsharepoint/trustdocuments/Documents/CORP-POL-021.docx>

Classroom 7, Simulation and Skills Centre Blackpool Teaching Hospitals

Thursday 23rd April 2015, 13.00 – 17.00

Thursday 2nd July 2015, 13.00 – 17.00

Wednesday 7th October 2015, 13.00 – 17.00

Health Education Room, Heysham PCC

Friday 8th May 2015, 13.00 – 17.00

Large Meeting Room, Slyne Road Offices, Lancaster

Thursday 4th June 2015, 13.00 – 17.00

Classroom 2, Wesham Offices

Thursday 3rd September 2015, 13.00 – 17.00

1st Floor Meeting Room, St Annes PCC

Monday 9th November 2015, 13.00 – 17.00

Seminar Room, Lytham PCC

Tuesday 8th December 2015, 13.00 – 17.00

Course Content

Background to and aims of Clinical Supervision, Definitions, Methods & Models, Benefits, The Process, Qualities of a Supervisor and Documentation.

To book a place on this course please email

OLM@bfwhospitals.nhs.uk

Leadership at the Point of Care

'An innovative three day programme for all front line staff'

Leadership at the Point of Care is designed for front line staff in the NHS who have regular contact with patients their carers or families. This programme follows and discusses the themes of being a leader in any role with particular emphasis on 'Continuous Improvement' for our patients.

The programme will help you to:

Communicate better with people in your team
Manage conflict
Be assertive
Feel good about your work

Motivate yourself and others
Plan and make real changes where you work
Work more effectively

The programme is run over 1 full day and 2 half days with the 3rd day 4-6 weeks after days 1 and 2.

Delegates must **attend all three days of this course.**

Dates for 2014/2015:			
Day 1	16 th April 2015	9:30am – 4.30pm	Seminar Room, Lytham Primary Care Centre
Day 2	17 th April 2015	9:30am – 2:00pm	Seminar Room, Lytham Primary Care Centre
Day 3	29 th May 2015	9:30am – 2:00pm	Seminar Room, Lytham Primary Care Centre
Day 1	10 th June 2015	9:30am – 4.30pm	Seminar Room, Lytham Primary Care Centre
Day 2	11 th June 2015	9:30am – 2:00pm	Seminar Room, Lytham Primary Care Centre
Day 3	16 th July 2015	9:30am – 2:00pm	Seminar Room, Lytham Primary Care Centre

To book a place please email OLM on OLM@bfwhospitals.nhs.uk

People Centred

Positive

Compassion

Excellence

Courageous Conversations

Is there a difficult issue you need to approach with another member of staff?
Are you a manager needing to discuss something sensitive with a team member?
Is there a performance issue with a member of staff that you need to tackle?

Need some advice?

29th April—2pm—4pm—Queen Victoria Centre

11th May—2.30pm—4.30pm—Room 1 HPEC

26th May—9.30am—11.30am—Room 6, Simulation and Skills

8th June—10am—12pm—St Annes PCC

14th July—09.30am—11.30am—Moor Park, S65

27th July—10am—12pm—Carnforth Clinic, Health Promotion Room

To book a place please email OLM;
olm@bfwhospitals.nhs.uk

People Centred

Positive

Compassion

Excellence