

Chairman's Office
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22nd April 2015

Dear Governors

Blackpool Teaching Hospitals NHS Foundation Trust – Council of Governors Meeting

The next meeting of the Council of Governors of the Blackpool Teaching Hospitals NHS Foundation Trust will be held on Wednesday 29th April 2015 at 2.00 pm in Rooms 3 & 4, Education Centre, Blackpool Victoria Hospital.

There will be an opportunity for lunch and informal discussions with Board members from 1.00 pm.

I should be grateful if you would confirm your attendance/apologies by no later than Tuesday 28th April 2015.

Yours sincerely

J A Oates (Miss)
Foundation Trust Secretary

AGENDA

Agenda Item Number	Agenda Item	Duration
1	Chairman's Welcome and Introductions – Mr Johnson to report. (Verbal Report).	2.00 pm
2	Declaration of Council of Governors' Interests Concerning Agenda Items – Mr Johnson to report. (Verbal Report).	2.05 pm
3	Apologies for Absence – Mr Johnson to report. (Verbal Report).	2.07 pm
4	Minutes of the Previous Council of Governors' Meeting held on 28th January 2015 – Mr Johnson to report. (Enclosed).	2.08 pm
5	Matters Arising:- a) Action List from the Previous Council of Governors' Meeting held on 28th January 2015 – Mr Johnson to report. (Enclosed).	2.13 pm

	<p>b) Council of Governors' Action Tracking Document – Mr Johnson to report. (Enclosed).</p>	
6	<p><u>Chairman's Report:-</u></p> <p>a) Chairman's Update. (Verbal Report).</p> <p>b) Governors' Development Sessions (12th and 19th March 2015): Feedback Report. (Verbal Report).</p> <p>c) Chairman's Appraisal 2014/15 and Objectives 2015/16 – Nominations Committee to report. (Enclosed). (Mr Johnson to leave the meeting for this item).</p> <p>d) Non-Executive Directors' Appraisal 2014/15 and Objectives 2015/16 – Mr Johnson to report. (Enclosed). (Non-Executive Directors to leave the meeting for this item).</p> <p>e) Chairman's and Non-Executive Directors' Annual Remuneration 2014/15 – Nominations Committee to report. (Enclosed). (Chairman/Non-Executive Directors to leave the meeting for this item).</p> <p>f) Policy for Payment of Expenses to Chairman/Non-Executive Directors – Nominations Committee to report. (Enclosed). (Chairman/Non-Executive Directors to leave the meeting for this item).</p> <p>g) Annual Declarations of Interests. (Enclosed).</p>	2.18 pm
7	<p><u>Items for Discussion/Approval:-</u></p> <p>a) KPMG Report: Governance Review – Mrs Swift to report. (Enclosed).</p> <p>b) Strategic and Annual Planning Update – Mr Bennett/Mrs Swift to give a presentation.</p> <p>c) Annual Report & Accounts/Quality Accounts 2014/15 – Mrs Swift/Mr Bennett to report. (Enclosed).</p> <p>d) Medical Engagement – Dr Malcolm McIlmurray, Non-Executive Director, to report under item 8 (a). (Verbal Report).</p> <p>e) Financial Status – Mr Bennett to report. (Verbal Report).</p> <p>f) Measuring Compliance with Patient Pathways – Mrs Oliver/Mrs Thompson to report. (Verbal Report).</p> <p>g) Nurse Staffing Issues – Paula Roles, Deputy Director of Workforce & OD, and Simone Anderton, Deputy Director of Nursing, to give a presentation.</p> <p>h) Workforce Update – Mrs Ingham to report. (Verbal Report).</p>	3.00 pm
8	<p><u>Non-Executive Director's Report:-</u></p> <p>a) Role of the Non-Executive Director and Individual Responsibilities – Dr McIlmurray to report. (Verbal Report).</p>	4.30 pm
9	<p><u>Lead Governor's Report – Mr Askew to report:-</u></p> <p>a) Feedback from the Informal Governors' Meeting held on 14th April 2015. (Enclosed).</p>	4.40 pm

	<p>b) Governors Involvement in Trust Committees/Feedback Arrangements. (Enclosed).</p> <p>c) NHS Providers Feedback (formerly FTGA/FTN). (Verbal Report).</p>	
10	<p><u>Membership Committee Chair's Report – Mr Holden to report:-</u></p> <p>a) Membership Report. (Enclosed).</p> <p>b) Feedback/Items Referred from the Membership Committee Meeting held on 16th March 2015. (Enclosed).</p> <p>c) Membership Committee Terms of Reference. (Enclosed).</p>	4.30 pm
11	<p><u>Governors' Feedback Reports – Governors to report:-</u></p> <p>a) Feedback from the NHS Providers Inaugural Governors Focus Conference (8th April 2015) – Mr Askew/Mrs Roche to report. (Enclosed).</p>	4.40 pm
12	<p><u>Standard Reports – Mr Johnson to report:-</u></p> <p>a) Items to be Reported to the Board of Directors. (Verbal Report).</p> <p>b) Items to be Recommended for Decision or Discussion by Trust Committees. (Verbal Report).</p> <p>c) Annual Work Plan. (Enclosed).</p> <p>d) Attendance Monitoring. (Enclosed).</p> <p>e) Motions or Questions on Notice. (Enclosed).</p> <p>f) Urgent Motions or Questions.</p> <p>g) Declaration of Confidentiality.</p> <p>h) Date of Next Meeting.</p>	4.45 pm
		Total Duration – 3 hours



RESEARCH MATTERS AND SAVES LIVES - TODAY'S RESEARCH IS TOMORROW'S CARE

Blackpool Teaching Hospitals is a Centre of Clinical and Research Excellence providing quality up to date care. We are actively involved in undertaking research to improve treatment of our patients. A member of the healthcare team may discuss current clinical trials with you.



Chairman: Mr Ian Johnson M.A., LL.M.

Chief Executive: Mr Gary Doherty