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5th November 2010

Dear Governor

Blackpool, Fylde and Wyre Hospitals NHS Foundation Trust – Council of Governors Meeting

The next meeting of the Council of Governors of the Blackpool, Fylde and Wyre Hospitals NHS Foundation Trust will be held on Monday 15th November 2010 at 9.30 am in Room 4, Health Professionals Education Centre (next to Trust Headquarters), Victoria Hospital. Tea/Coffee will be available from 9.00 am.

**I should be grateful if you would confirm your attendance by no later than Thursday 11th November 2010.**

Yours sincerely

J A Oates (Miss)  
Foundation Trust Secretary

**AGENDA**

1. Chairman's Introduction.
2. Apologies for Absence.
3. Minutes of the Previous Meeting held on 20th August 2010. (Enclosed).
4. Matters Arising.
  - i) Membership Recruitment/Engagement at Lancashire Care Foundation Trust – Mr Wistow to report. (Enclosed).

**For Discussion:-**

5. Blue Skies Hospital Fund – **Paul Bailey, Head of Fund-Raising, and Kathy Ancell, Fund-Raising Manager, to attend at 9.45 am for this item.**
6. Pain Management Presentation – **Dr Nigel Randall, Consultant Anaesthetist, and Fiona Duncan, Acute Pain Nurse, to attend at 10.15 am for this item.**
7. Sir David Nicholson's 5 Key Challenges for Governors – Miss Lester to report. (Enclosed).
8. North West Leadership Academy: Board Development Guide – Section 10 – FT Governing Council Effectiveness Tool – Miss Lester to report. (Enclosed).
9. Financial Escalation Meeting with Monitor / Letter to Monitor – Miss Lester to report. (Enclosed).

**Standard Reports:-**

10. Membership Report – Mrs Smith to report. (Enclosed).
11. Items Referred from the Membership Committee – Mrs Smith to report.
12. Chief Executive's Briefing – Mr Kehoe to report. (Enclosed).
13. Quarterly Finance Report (July to September 2010) – Mr Welch to report. (Enclosed).
14. Quarterly Performance Report (July to September 2010) – Mr Clarke to report. (Enclosed).
15. Serious Untoward Incidents – Mr Kehoe to report.
16. Quarterly Complaints/PALS Reports (July to September 2010) – Mr Kehoe to report. (Enclosed).
17. Vision Programme Update – Mr Welch to report. (Enclosed).

**For Information:-**

18. Feedback from Foundation Trust Governors' Association Development Day – 6th October 2010 – Mrs Smith/Miss Daniels to report.
19. Chairman's Communications – Miss Lester to report.
20. Schedule of Meetings for 2011 – Miss Lester to report. (Enclosed).
21. Motions or Questions on Notice.
22. Urgent Motions or Questions.
23. Date of Next Meeting – Friday 11th February 2011 at 9.30 am in Room 4, HPEC.