

Blackpool Teaching Hospitals 
NHS Foundation Trust

Chairman's Office
Trust Headquarters
Blackpool Victoria Hospital
Whinney Heys Road
Blackpool
Lancashire
FY3 8NR

Telephone: 01253 306856
Fax: 01253 306873

judith.oates@bfwhospitals.nhs.uk

6th May 2011

Dear Governor

Blackpool Teaching Hospitals NHS Foundation Trust – Council of Governors Meeting

The next meeting of the Council of Governors of the Blackpool Teaching Hospitals NHS Foundation Trust will be held on Monday 16th May 2011 at 9.30 am in Room 4, Education Centre (next to Trust Headquarters), Victoria Hospital. Tea/Coffee will be available from 9.00 am.

I should be grateful if you would confirm your attendance/apologies by Friday 13th May 2011.

Yours sincerely

J A Oates (Miss)
Foundation Trust Secretary

AGENDA

1. Chairman's Introduction.
2. Apologies for Absence.
3. Chief Executive's Report – Mr Kehoe to report. (Enclosed).
4. KPMG Action Plan – Mr Kehoe to report. (Enclosed).
5. Corporate Objectives 2011/12 – Mr Kehoe to report. (Enclosed).
6. Serious Untoward Incidents – Mr Kehoe to report.
7. Quarterly Complaints/PALS Reports (January to March 2011) – Mr Kehoe to report. (Enclosed).

8. Waste Management – **Jamie Macdonald, Environment Officer, to attend at 10.15 am for this item.**
9. Vision Programme – **Vicki Ellarby, Vision Programme Director, to attend at 10.45 for this item.**
10. Quarterly Finance Report (January to March 2011) – Mr Welch to report. (Enclosed).
11. Quarterly Performance Report (January to March 2011) – Mrs Oliver to report. (Enclosed).
12. Minutes of the Previous Meeting held on 14th February 2011. (Enclosed).
13. Matters Arising.

For Approval:-

14. Chairman's Appraisal/Objectives 2010/11 – Mr Garrett to report. (Enclosed).
15. Chairman's Objectives 2011/12 – Mr Garrett to report. (Enclosed).
16. Non-Executive Directors Appraisal/Objectives 2010/11 – Miss Lester to report.
17. Chairman's and Non-Executive Directors Annual Remuneration Uplift – Mr Grimshaw to report.
18. Membership Strategy – Mrs Aubrey to report. (Enclosed).
19. Annual Plan 2010/11 – Mr Welch to report. (Enclosed).

For Discussion:-

20. Deloitte Report and Action Plan – Miss Lester to report. (Enclosed).
21. Annual Report and Accounts/Quality Accounts 2010/11 – Mrs Aubrey to report.
22. Clinical Leadership: Proposed Divisional Management Structure – Mrs Oliver to report. (Enclosed).
23. Governors' Objectives 2011/12 – Miss Lester to report.
24. Patient Experience Governors Sub-Group – Miss Lester to report.
25. The Intelligent Board Workshop (Building Knowledge and Information on the Patient's Experience): Zero Tolerance Policy – Miss Lester to report. (Enclosed).

For Action:-

26. Declarations of Interest – Miss Lester to report. (Enclosed).
27. Governor Elections for September 2011 – Miss Lester to report.

Standard Reports:-

28. Vision Programme Update – Mr Bell to report. (Enclosed).
29. Membership Report – Mrs Smith to report. (Enclosed).

30. Items Referred from the Membership Committee Meeting held on 5th May 2011:-
- i) Membership Progress – Mrs Smith to report.
 - ii) TCS Newsletter: Governor Input – Mrs Smith to report.

For Information:-

31. Feedback from Governors' Attendance at Board Meetings on 30th March 2011 and 27th April 2011 – Mr Askew/Mr Chapman/Mr Bamford to report.
32. Feedback from the North West Governors Forum: 24th February – Mrs Smith/Mr Bamford to report.
33. Feedback from the FTGA Development Day: 7th April – Mr Allcock/Mr Bamford to report.
34. Chairman's Communications – Miss Lester to report.
35. Motions or Questions on Notice:-
- i) Mr Bamford – Public Governor for the Wyre Constituency:-
Could the Governors have a description of the process by which the priorities for the next year are set and how the Governors' views are taken into account?
36. Urgent Motions or Questions.
37. Date of Next Meeting – Monday 15th August 2011 at 9.30 am in Room 4, HPEC.

**PLEASE NOTE THAT TRAINING FOR GOVERNORS
IN RELATION TO ACCESSING THE INTRANET
WILL BE PROVIDED AT THE END OF THE MEETING**