

Blackpool, Fylde and 
Wyre Hospitals
NHS Foundation Trust

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10th August 2010

Dear Governor

Blackpool, Fylde and Wyre Hospitals NHS Foundation Trust – Council of Governors Meeting

The next meeting of the Council of Governors of the Blackpool, Fylde and Wyre Hospitals NHS Foundation Trust will be held on Friday 20th August 2010 at 9.30 am in Room 4, Health Professionals Education Centre (next to Trust Headquarters), Victoria Hospital. Tea/Coffee will be available from 9.00 am.

I should be grateful if you would confirm your attendance (to Andrea Middleton on tel no 01253 306853 or email andrea.middleton@bfwhospitals.nhs.uk) by no later than Wednesday 18th August 2010.

Yours sincerely

J A Oates (Miss)
Foundation Trust Secretary

AGENDA

1. Chairman's Introduction.
2. Annual Report and Accounts 2009/10 – **Mr Chambers, Partner, PricewaterhouseCoopers, and Rachael Joyce, Senior Associate, PricewaterhouseCoopers, to attend at 9.30 am for this item.** (Enclosed).

(Please bring previously circulated document with you to the meeting).

3. External Auditor's Opinion on the Quality Accounts 2009/10 – **Mr Chambers, Partner, PricewaterhouseCoopers, and Rachael Joyce, Senior Associate, PricewaterhouseCoopers, to attend for this item.**
4. Apologies for Absence.
5. Minutes of the Previous Meeting held on 15th February 2010. (Enclosed).
6. Matters Arising.

For Approval:-

7. Re-appointment of External Auditors – Mr Olive and Mr Welch to report. (Enclosed).
8. Trust Constitution – Mrs Aubrey to report. (Enclosed).
9. Chairman's Objectives 2010/11 – Mr Askew/Mr Garrett/Mr Holmes to report. (Enclosed).
10. Review of Foundation Trust Governors' Association Membership – Miss Lester to report.

For Discussion:-

11. Foundation Trust Governors' Association: "Seven Questions Foundation Trust Governors Can Ask About Patient Safety In Their Organisations" – Miss Lester to report. (Enclosed).

Standard Reports:-

12. Membership Report – Mrs Smith to report. (Enclosed).
13. Items Referred from the Membership Committee – Mrs Smith to report.
 - i) Membership Budget. (Enclosed).
 - ii) Membership Engagement.
 - iii) Trust Open Day - Council of Governors Sub-Group.
14. Chief Executive's Briefing – Mr Kehoe to report. (Enclosed).
15. Quarterly Finance Report (April to June 2010) – Mr Welch to report. (Enclosed).
16. Quarterly Performance Report (April to June 2010) – Mr Clarke to report. (Enclosed).
17. Board Assurance Framework Summary (April – June 2010) – Mrs Aubrey to report. (Enclosed).
18. Corporate Risk Register Summary (April to June 2010) – Mrs Aubrey to report. (Enclosed).
19. Serious Untoward Incidents – Mr Kehoe to report.
20. Quarterly Complaints/PALS Reports – Mr Kehoe to report. (Enclosed):-
 - i) 1st January 2010 to 31st March 2010.
 - ii) 1st April 2010 to 30th June 2010
21. Vision Update – Mr Welch to report. (Enclosed).

For Information:-

22. Process for Recruitment of Non-Executive Directors – Miss Lester to report.
23. Feedback from North West Governors Forum held on 6th July 2010 – Mrs Smith/Mr Butler/Mr Gandhi/Mrs Gradwell to report. (Enclosed).
24. Chairman's Communications – Miss Lester to report.
25. Motions or Questions on Notice.
26. Urgent Motions or Questions.
27. Date of Next Meeting – Monday 15th November 2010 at 9.30 am in Room 4, HPEC.