

Chairman's Office  
Trust Headquarters  
Blackpool Victoria Hospital  
Whinney Heys Road  
Blackpool  
Lancashire  
FY3 8NR

Telephone: 01253 956856

[judith.oates@bfwhospitals.nhs.uk](mailto:judith.oates@bfwhospitals.nhs.uk)

## PLEASE NOTE THE START TIME FOR THIS MEETING

20th October 2015

Dear Governors

### **Blackpool Teaching Hospitals NHS Foundation Trust – Council of Governors Meeting**

The next meeting of the Council of Governors of the Blackpool Teaching Hospitals NHS Foundation Trust will be held on Wednesday 28th October 2015 at **1.30 pm** in Rooms 3 & 4, Education Centre, Victoria Hospital, Whinney Heys Road, Blackpool, FY3 8NR.

**I should be grateful if you would confirm your attendance/apologies by no later than Monday 26th October 2015.**

Yours sincerely

J A Oates (Miss)  
Foundation Trust Secretary

### **AGENDA**

<b>Agenda Item Number</b>	<b>Agenda Item</b>	<b>Duration</b>
1	Chairman's Welcome and Introductions – Mr Johnson to report. (Verbal Report).	1.30 pm
2	Declaration of Council of Governors' Interests Concerning Agenda Items – Mr Johnson to report. (Verbal Report).	1.33 pm
3	Value of the Month – Mr Johnson to report. (Verbal Report).	1.34 pm
4	Medical Engagement – <b>Dr Andrea Whitfield, Associate Medical Director Leadership and Engagement, to attend at 1.30 pm to give a presentation.</b>	1.35 pm
5	Role and Priorities of Blackpool CCG – <b>Roy Fisher (Chairman) and Dr Amanda Doyle (Accountable Officer/Chief Clinical Officer) to attend at 1.50 pm to give a presentation.</b>	1.55 pm

6	Apologies for Absence – Mr Johnson to report.	2.15 pm
7	Minutes of the Previous Council of Governors' Meeting held on 29th July 2015 – Mr Johnson to report. (Enclosed).	2.16 pm
8	Matters Arising:-  a) Action List from the Previous Council of Governors' Meeting held on 29th July 2015 – Mr Johnson to report. (Enclosed).  b) Action Tracking Document – Mr Johnson to report. (Enclosed).  c) Cancer Screening Times Update – Mrs Oliver to report. (Verbal Report).  d) DNAs Update – Mrs Oliver to report. (Verbal Report).	2.20 pm
9	<b><u>Chairman's Report:-</u></b>  a) Chairman's Update. (Verbal Report).  b) Terms of Reference Review – Council of Governors and Nominations Committee. (Enclosed).  c) Future Meeting Arrangements/Proposed Schedule of Meetings for 2016. (Enclosed).  d) Future Arrangements for Service Visits. (Verbal Report).	2.40 pm
10	<b><u>Items for Discussion/Approval:-</u></b>  a) Financial Recovery Plan – Mr Doherty to report. (Verbal Report).  b) Strategic Review Update/Status of Strategic Review – Mrs Swift to report. (Verbal Report).	2.50 pm
11	<b><u>Lead Governor's Report:-</u></b>  a) Notes from the Informal Governors' Meeting held on 8th October 2015. (Enclosed).  b) NHS Providers Feedback. (Verbal Report).	3.20 pm
12	<b><u>Membership Committee Chair's Report:-</u></b>  a) Membership Report. (Enclosed).  b) Feedback from the Membership Committee Meeting held on 14th September 2015. (Enclosed).  c) Items Referred from the Membership Committee Meeting held on 14th September 2015. (Verbal Report):-  <ul style="list-style-type: none"> <li>• Development of Governor DVD.</li> <li>• Engagement with Local Town Councillors.</li> </ul>	3.25 pm
13	Nurse Recruitment Initiatives (Report from the Strategic Workforce Committee) – <b>Sonya Clarkson (Head of Medical Workforce) and Lisa Horkin (Associate Director of Nursing) to attend at 3.35 pm to give a presentation.</b>	3.35 pm
14	<b><u>Standard Reports – Mr Johnson to report:-</u></b>  a) Items to be Reported to the Board of Directors.	3.50 pm

	<ul style="list-style-type: none"> <li>b) Items to be Recommended for Decision or Discussion by Trust Committees.</li> <li>c) Annual Work Plan. (Enclosed).</li> <li>d) Attendance Monitoring. (Enclosed).</li> <li>e) Motions or Questions on Notice. (Enclosed).</li> <li>f) Urgent Motions or Questions.</li> <li>g) Value of the Month.</li> <li>h) Declaration of Confidentiality.</li> <li>i) Date of Next Meeting.</li> </ul>	
		<p>Total Duration – 2 hours, 30 minutes</p>



**RESEARCH MATTERS AND SAVES LIVES - TODAY'S RESEARCH IS TOMORROW'S CARE**

Blackpool Teaching Hospitals is a Centre of Clinical and Research Excellence providing quality up to date care. We are actively involved in undertaking research to improve treatment of our patients. A member of the healthcare team may discuss current clinical trials with you.



Chairman: Mr Ian Johnson M.A., LL.M.

Chief Executive: Mr Gary Doherty