

Minutes of the Annual Members' and Public Meeting  
of the Blackpool Teaching Hospitals NHS Foundation Trust  
held on Monday 24th September 2012 at 6.00 pm  
in the Inspiration Suite, De Vere Hotel, Blackpool

Present: Mr I Johnson - Chairman

Non-Executive Directors

Mrs Karen Crowshaw  
Mr M Faulkner  
Mr T Shaw

Executive Directors

Mr A Kehoe – Chief Executive  
Mr T Welch – Deputy Chief Executive  
Mrs M Thompson – Director of Nursing and Quality  
Dr M O'Donnell – Medical Director  
Mr N Grimshaw – Director of HR and OD  
Mrs P Oliver – Director of Operations  
Mr R Bell – Director of Clinical Support and Facilities Management  
Mrs W Swift – Managing Director for Community Development and Transformation

In Attendance: Mrs M Aubrey – Deputy Director of Corporate Affairs and Governance  
Miss J A Oates – Foundation Trust Secretary  
Rev G Harrison – Chaplaincy Team Leader  
Mr T Morris – Clinical Pathways Manager  
Ms L Tymon – End of Life Project Co-Ordinator  
Ms E Montgomery – Team Manager, Hospital Discharge Team  
Ms M Stephens – Research & Development Manager

Governors

Mr A Goacher – Staff Governor (Nursing & Midwifery)  
Mr J Bamford – Public Governor (Wyre Constituency)  
Mr J Butler – Public Governor (Blackpool Constituency)  
Miss T Daniels – Staff Governor (non-Clinical Support)  
Mr R Gandhi – Public Governor (Wyre Constituency)  
Mrs H Harte – Public Governor (Blackpool Constituency)  
Mrs C Haythornthwaite – Staff Governor (Clinical Support)  
Mr C Lamb – Public Governor (North Lancashire Constituency)  
Mrs C Lewis – Staff Governor (Community Health Services)  
Mr J Longstaff – Public Governor (Fylde Constituency)  
Mr P Rigby – Appointed Governor (Lancashire County Council)  
Mrs S Rigg – Appointed Governor (Lancashire Care NHS Foundation Trust)  
Mrs A Smith – Public Governor (Fylde Constituency)  
Mr C Smith – Public Governor (Blackpool Constituency)  
Mrs J Taylor – Appointed Governor (UCLAN)  
Mrs L Walthew – Public Governor (Wyre Constituency)  
Mr T Winter – Public Governor (Fylde Constituency)

Members of staff/public – 190 (approximately)

1. Welcome and Introduction from the Chairman

The Chairman formally opened the Annual Members' and Public Meeting for 2011/12 and thanked staff and members of the public for attending the meeting, particularly on an evening with such bad weather and when competing with a fixture at Blackpool Football Club.

The Chairman advised attendees that this was his first public meeting in his capacity as Chairman of the Trust and that he was delighted to have been appointed and to be chairing the meeting.

2. Apologies for Absence

Apologies for absence were received from the following:-

Non-Executive Directors

Mr D Garrett, Mr P Olive and Mr A Roff.

Governors

Mr E Allcock, Mr M Chapman, Mr C Chivers, Mr G Holden, Dr T Kane, Mrs J MacDonald, Mr C Thornton and Mrs S Woodhouse.

3. Minutes of the Annual Members' and Public Meeting held on 26th September 2011

The Chairman requested approval to the minutes of the previous Annual Members' and Public Meeting held on the 26th September 2011, which had been published on the Trust's website during the year and which were available at the back of the meeting room.

**RESOLVED: That the minutes of the Annual Members' and Public Meeting held on 26th September 2011 be agreed as a correct record and signed by the Chairman.**

Proposed by Mr Faulkner and seconded by Mr Butler.

4. Chairman's Report

The Chairman expressed thanks to Board colleagues, Governors, staff and members who had made him very welcome at the Trust and he commented that he was enjoying the experience.

Board of Directors:-

The Chairman thanked his predecessor, Beverly Lester, who had served as Trust Chairman for ten years prior to her retirement in March 2012. Mr Johnson stated that Miss Lester had made a significant contribution to the Board and to the Trust.

The Chairman also thanked Dr Paul Kelsey who had retired as the Trust's Medical Director in March 2012 and who had made a significant contribution during his six years in post. It was pleasing to note that Dr Kelsey was still employed by the Trust as a Consultant Haematologist.

It was noted that two Board members had recently been appointed, one of whom was an appointment for 2012/13, and both of whom were making valuable contributions to the Trust's deliberations and strategy:-

- Mr Alan Roff – Non-Executive Director (from December 2011)
- Dr Mark O'Donnell – Medical Director (from April 2012)

#### Council of Governors:-

The Chairman welcomed the newly elected/appointed Governors, namely Mr Chris Lamb (Public Governor for North Lancashire), Mrs Claire Lewis (Staff Governor for Community Health Services) and Ms Melanie Oliver (Appointed Governor from the Council for Voluntary Service). The Chairman thanked the Governors for their help and support during the year.

It was noted that the following Governors had resigned from the Trust, some of whom were recent resignations and therefore applicable to the financial year 2012/13:-

- Mr Brian Rowe – Appointed Governor for NHS North Lancashire
- Dr Tom Kennedy – Appointed Governor for the University of Liverpool
- Mr Denys Smith-Hart – Appointed Governor for the North and Western Lancashire Chamber of Commerce
- Miss Nicole Burke – Appointed Governor for Blackpool Youth Council

The Chairman advised the meeting that the next elections for Public Governors would take place in September 2013 and that the process would commence in May 2013. The Chairman emphasised the importance of the role of the Governor and encouraged members to consider standing for election.

Following the formal part of his report, the Chairman continued by highlighting the following:-

#### The Past Year:-

- There had been challenges but, overall, it had been a year of considerable achievement and the Chief Executive would be presenting on the details of the progress made.

#### The Future:-

- The financial pressures were likely to continue, and possibly increase, and this would be a real challenge for the Trust.
- The Board was currently developing a detailed strategy which would take account of members' views and would be shared with members in due course.

**RESOLVED: That the Trust's strategy would take account of members' views and would be shared with members in due course.**

#### The Challenge:-

- The real challenge would be to deliver high quality healthcare to the local population and to improve that quality of service on a reduced budget.
- The Chairman was optimistic that this could be achieved due to the following reasons:-
  - i) The development of TOPPs (Transformation of Patient Pathways).
  - ii) The collaboration across the health economy.
  - iii) The commitment of the staff, volunteers, governors and members.

In concluding, the Chairman reported on two issues:-

#### Trust Name Change

There had been suggestions that the Trust should change its name to reflect the recent transfer of community health services. The Chairman stated that members could contribute to the debate by completing a pro-forma tonight or by responding on-line.

#### Resignation of the Chief Executive

The Chief Executive would be leaving the Trust following his appointment to the post of Chief Executive at the Royal Liverpool Trust. The Chairman stated that Mr Kehoe had made a significant contribution to the Trust in various roles and, on behalf of the members, he thanked him for his efforts. The Chairman confirmed that the recruitment process for a replacement Chief Executive was underway.

At the end of his report, the Chairman thanked staff and members for attending the meeting and encouraged them to visit the display stands.

#### 5. Trust Constitution

The Chairman referred to the Trust Constitution and advised attendees that, as a result of the Health and Social Care Act 2012, Monitor (the Trust's Regulator) had requested Trusts to amend their Constitution to reflect the requirements of the Act. In addition, a few further amendments had been made at the request of an Elections Sub-Group of the Council of Governors.

It was noted that details of the proposed amendments were accessible on the Trust's website and were available at the back of the meeting room.

The Chairman assured members and staff that the amendments were a formality and were a requirement for all NHS Foundations Trusts. The Chairman provided further assurance that the amendments had been considered and approved by the Council of Governors and the Board of Directors.

The Chairman advised that, subject to approval of the above amendments, the revised document would be submitted to Monitor for approval.

**RESOLVED: That the above mentioned proposals be approved.**

Proposed by Mrs Smith and seconded by Mrs Oliver.

At this juncture, the Chairman stated that attendees would now have the opportunity to hear about the breakthrough in care throughout the Trust; it being noted that two presentations had been selected, the first of which was in relation to the excellent work that had been undertaken to improve patient care at the end of life which was an important issue and which had been recognised nationally.

#### 6. Quality Care at the End of Life – The Work of the End of Life Project Team

The Chairman introduced Mr Trevor Morris, Clinical Pathways Manager, who, together with his colleagues, gave a detailed and informative presentation about the work of the End of Life Project Team.

The presentation included an outline of the key aims, patient pathways, rapid discharge arrangements, current projects and the impact to date, together with patient stories.

The Chairman thanked the team for their impressive presentation and for the work undertaken to date.

7. Membership Report

The Chairman introduced Mrs Anne Smith (Public Governor, Lead Governor and Chairman of the Membership Committee) who reported on membership issues during 2012/13.

Mrs Smith highlighted the following issues:-

- The need to work together to ensure that services continued to be provided free to all at the point of need.
- The need to escalate members' involvement to a different level to ensure that their views about treatment were known.
- The need to increase membership to be more representative of the local population.
- The need to encourage the public to become members, particularly during this time of transformation of healthcare services.

In conclusion, Mrs Smith explained the benefits of becoming a member of the Foundation Trust, including the membership discount card, and asked attendees to encourage friends and family to sign up as members.

8. Chief Executive's Report

Mr Kehoe gave a presentation outlining the Trust's achievements during 2011/12 in relation to the six areas of the Trust's Vision, namely Quality, Safety, People, Delivery, Environment and Cost.

Mr Kehoe made particular reference to the following:-

Quality:-

- The visit by the Prime Minister as a result of the Trust's successful implementation of the Nutrition Mission initiative.
- The tremendous improvements in terms of reducing infection rates.

Safety:-

- The achievement of CNST Level 2.
- The new methodology associated with mortality, resulting in improved mortality rates.

People:-

- The successful merger of community services, resulting in an additional 1,600 staff.
- The achievements in terms of awards.

Delivery:-

- The achievements in terms of targets and standards.

Environment:-

- The successful completion of the Surgical Centre and the Women's & Children's Unit and other developments.

Cost:-

- The year end financial position of a £3.3 million surplus.

Mr Kehoe also outlined the Trust's challenges for 2012/13:-

- Finance – the financial pressures would be significant, i.e. a reduction in budget of 20% (£60 million), and there was not likely to be any real growth in funding until at least 2017.
- Transformation of Patient Pathways – this was the key programme for delivering improved quality care; it being noted that the plan was to transform patient care by providing more care in the community rather than in a hospital setting and to ensure that patient admissions were planned.
- Fylde Coast Public Consultation – this was likely to commence in October 2012 and would provide members of the public with the opportunity to comment on the proposals for future healthcare services.
- Multi-Storey Car Park and Main Entrance – this scheme had commenced and, when completed, would assist with the recruitment of high calibre staff.

9.

Finance Report

The Chairman commented that underpinning all the achievements was the financial performance and he introduced Mr Tim Welch, Deputy Chief Executive, who gave a presentation highlighting the Trust's financial performance during 2011/12.

Mr Welch reported that 2011/12 had probably been the most challenging year for the organisation to date and he paid tribute to the finance team, in particular Feroz Patel, Paul Cunday, Ann Lucas and Mike Davidson, who had managed to deliver within timescales despite the additional workload in relation to the Trust's significant breach, TOPPs etc.

Mr Welch highlighted the financial performance as follows:-

<u>Financial Performance in 2011/12</u>	<u>Plan</u>	<u>Actual</u>
Surplus	£0.0 m	£4.5 m
Year End Cash Balance	£8.2 m	£19.6 m
Financial Risk Rating	2	2

With regard to the cash balance, Mr Welch reported that the position had improved compared to twelve months' ago.

Mr Welch explained the definitions of the financial risk ratings (1 -5) and was pleased to report that Monitor had removed the Trust from significant breach in May 2012.

Mr Welch reiterated that TOPPs was an excellent opportunity to provide a different model of care to our patients.

Mr Welch stated that he was confident that the Trust's objectives for the next five years would be achieved.

Mr Welch referred to the Annual Report and Accounts 2011/12 and expressed thanks to the staff involved in the preparation and production of the document within short timescales.

10. Today's Research, Tomorrow's Care – What Does This Mean To You?

The Chairman stated that the final presentation was about Research and Development and commented that he had been impressed by the work being undertaken in this area.

The Chairman introduced Mrs Michelle Stephens, Research & Development Manager, who gave a presentation about Research & Development.

Mrs Stephens highlighted the range of research studies undertaken at the Trust (which had increased year on year), the research workforce (which was expanding), and the excellent facilities provided in the new Clinical Research Centre (which had been officially opened in July 2012).

Mrs Stephens encouraged members of the public to become involved in research.

The Chairman expressed thanks to Mrs Stephens for her presentation which provided a real insight into the research arrangements and highlighted the potential to make a difference for the future.

At this juncture, the Chairman thanked all the presenters and also paid tribute to the volunteers.

11. Question and Answer Forum

The Chairman provided an opportunity for attendees to ask questions.

- i) *Mr Mick Martin, member of the Foundation Trust and a member of Lancashire LINK:-*

*Carefully noted the achievements of the Trust. This is excellent year in, year out. In comparison to other Trusts' experience, this is second to none. Do thank staff and Aidan Kehoe for this. There is one thing, as always, it is the worry about the merger you talk about. You talk about consultation with the Trust members and the wider community. How are you going to make that reflect the views of the members within this community? I have to draw attention to the public document (page 165). Have been criticized by Lancashire Scrutiny Committee when ward closed without due consultation. Have heard Anne Smith stating there will be genuine consultation. There are wider effects when talking about closures. Community hospitals have been vital asset for elderly people.*

*Can you tell me if it is the wishes of the population, citizens, members that do not want Wesham and Rossall Hospitals closed?*

The Chairman responded:

Yes, there is to be a full consultation.

Aidan Kehoe responded:

Have to have consultation because talk about radical change to patients and if get it right will be need for less hospital beds. Keeping patients in hospital beds is not necessarily a good thing. If there are different ways of looking after people should do this. Heard from End of Life Team where patients die in hospital whether wanted to or not. Health economy has very high hospitalisation rate. Have to change model which means less beds. Consultation will explain this. It is a genuine consultation. We want to discuss with people what these options are.

I would expect to see that we will be developing Clifton Hospital as centre of excellence in rehabilitation. Will need to look at whether can put anything into Fleetwood Hospital and raises question of Wesham and Rossall Hospitals. With regard to the Nurse Led Unit, would expect to see expansion of this type of unit. Talk about different models of care. Will be some changes. Will be three months' consultation.

Wendy Swift responded:

Should start at the end of October for three months. It is being led by the PCTs and, on their behalf, the CCGs who are coming into operation. We will not have final say but will be seeking views. Lots of public roadshows where people can go along and share their views.

12. Any other Business

There was no other business.

13. Close

The meeting closed at 7.40 pm and was followed by a buffet and an awards ceremony for the Cardiac Nurse of the Year Award, Long Service Awards, Staff Achievement Awards and the Dottie Hall Memorial Award.