**Room Charges for the Education Centre & Lancashire Cardiac Centre**

**for Out of Hours Bookings**

Daily Room Charges for External Users – Monday to Friday

Full Day £100.00 09:00am to 17:00pm

Half Day £50.00 09:00 to 13:00 / 13:00 to 17:00

Out of Hours Charges for all Users

**Evening Charges** (18:00pm up to 20:30pm)

Monday to Friday - £15:00 per hour

**Daily Rates**

Saturday - £170.00 (09:00am to 17:00pm)

Sunday - £200.00 (09:00am to 17:00pm)

**Half Day Rates**

Saturday - £90.00 (09:00am to 13:00pm / 13:00pm to 17:00pm)

Saturday - £15:00 per hour after 18:00pm

Sunday - £125:00 (09:00am to 13:00pm / 13:00pm to 17:00pm)

Sunday - £15:00 per hour after 18:00pm

*Sessions outside these hours will be charged at £35:00 per hour*

The above charges include use of AV equipment, multi, media projector, laptop/PC slide projector, OHP and visualizer.

**Cancellations**

All cancellations **must** be made 48 hours in advance otherwise a charge will be made to cover the costs including any catering arrangements.

If you require any of the above to be arranged, please contact Li Thompson on 01253 957838 or email:-hpecroombooking@nhs.net