

NEW SUPERVISORS FACTSHEET

Congratulations on becoming a GMC recognised Educational/Clinical Supervisor. We hope that you will find the following information useful on your journey as a new supervisor.

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Completing the initial training is just the first step, working as a recognised supervisor and supporting a postgraduate doctor in training requires you to make sure you update your educational CPD on an annual basis.

Maintaining your status as a recognised supervisor - Evidence for Domain 7 at Annual Appraisal

To maintain recognition trainers are required to show at least one piece of evidence covering Domain 7 (Educational CPD) at their annual appraisal.



There must be three different types of Domain 7 evidence in any five-year period. You cannot use the same type of evidence each year.

Examples of what you can use for evidence:

- 7a Courses attended/programmes undertaken including face to face and online learning, PGCE in Workplace Based PG Medical Education at Edgehill University - Module 1, 2 & 3, Specific Trust/College/University/Online/Learning refresher course on education/training

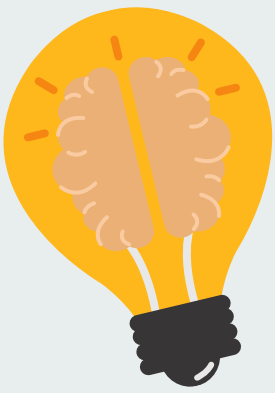


- 7b Results of GMC/HENW/Specialty/Foundation Reports and Reflections. Must include description of actions implemented and outcomes.

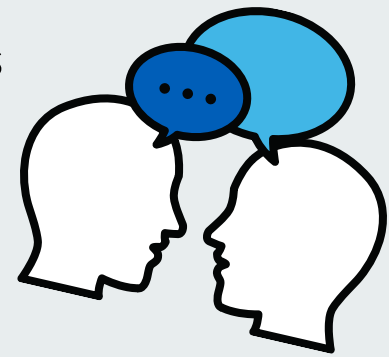


- 7c Evidence of continued CPD - involvement in educating others e.g., running workshops at relevant conferences or locally. Such as the HENW conference, specialty away days, RC conference or courses.

Involvement in peer mentoring with evidence of reflection on this
Evidence of participation in online discussion forums with peers e.g., anonymised screen shots.



- 7d Results of 360-degree appraisal
Trainer MSF on Horus with reflection and development plan
Results of peer review or professional observation of teaching e.g., peer observations and feedback/discussion with reflection and personal development actions identified
Review of feedback on educational supervisor reports, reflection and personal development plan
Review of formal trainee feedback on teaching and reflection on this with personal development goals



- 7e Written reflection on any CS/ES experience of choice with development goals



- 7f New certificates or qualifications obtained



- 7g Critical comments on relevant books or articles read recently



As well as activity which supports Domain 7 each year (see previous pages), over the five-year recognition period trainers must present one piece of evidence from each of domains 1-4 for Clinical Supervisor (CS) and 1-6 for Educational Supervisor (ES).

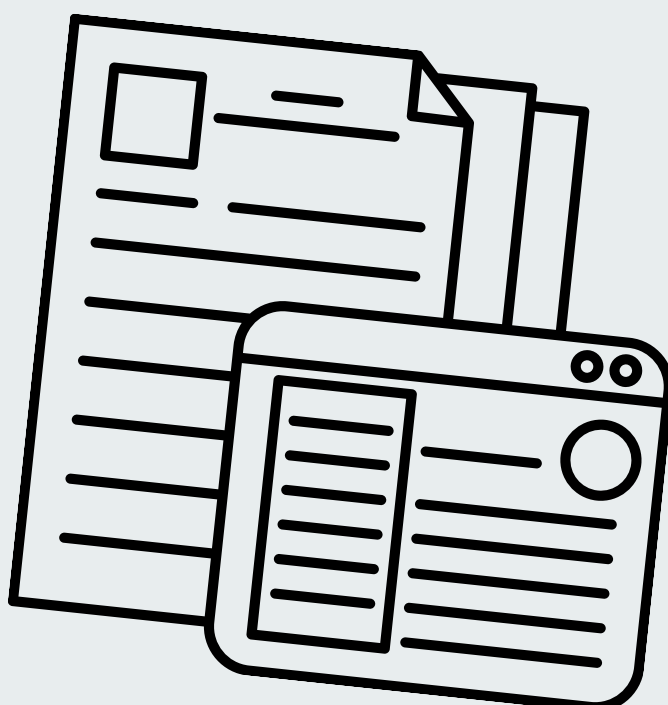


This may be achieved by either:

- attendance at a refresher course; or
- acquired gradually and separately from a variety of sources.
(N.B A significant CPD event may also provide evidence against other Domains, in addition to Domain 7).



You will notice that we have started to highlight on our Educator Development Programme, which courses and events meet the evidence requirements for which Domains. We aim to do this going forward to make achieving the required evidence as easy as possible.



Useful advice and support will come from the Educational Lead in your department, if you are unsure who this is, please check out this link:

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<https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.bfwh.nhs.uk%2Fonehr%2Fwp-content%2Fuploads%2F2022%2F10%2FTrust-Specialty-Training-Leads-Blackpool-Teaching-Hospitals-1.docx&wdOrigin=BROWSELINK>

3

Depending on your specialty and the grade you are supervising, the curriculum requirements will differ. If it is a Foundation Doctor, you are supervising then they use the Horus ePortfolio system. The FPA helps to manage this and will set you up as an ES/CS for your Foundation Doctor.

If it is an IMT, then they use the JRCPTB ePortfolio, and access is managed by the IMT team at Preston.

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For GPSTs they use the Fish Base/14Fish ePortfolio system, and this access is managed by our GPST co-ordinator and the GP Team at HENW.

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For the other grades and specialties, the trainees will use the Royal College ePortfolio system, which is normally managed by the specialty team at HENW. If you do have any queries let us know and we can try and point you towards the right team.