

## **CARDIAC ARREST TROLLEY CHECKLIST**

**WARD/DEPARTMENT:**

**DATE:**        /        /

### **TO BE COMPLETED MONTHLY AND FOLLOWING A CARDIAC ARREST**

**Action must be taken if an item is missing or not available during the check of the trolley.**

#### ***TOP OF ADULT RED CARDIAC ARREST TROLLEY***

ITEM	QUANTITY	CORRECT	MISSING	ACTION	EXPIRY DATE
Pocket mask with oxygen port, filter and one-way valve (in case)	X 1				
Adult bag/valve/mask, size 5 face mask and oxygen tubing in an intact, sealed bag	X 1				
*Medtronic hands-free defibrillator (plugged into the mains)	X 1				
Defibrillator Quick-Combo electrodes (dependant on requirements of the defibrillator and patient requirements: Adult/Paediatric)	X 1 each size (if required)				
Latex free non-sterile gloves: Large	X 1 box				Replace as necessary
*Sharps bin attached to drip stand on trolley by clamp	X 1				Replace as necessary
*Laminated sign stating cardiac arrest telephone number and location of nearest advanced defibrillator and arrhythmia drugs box (red)	X 1				
*Folder containing: ❖ Current Resuscitation Council (UK) ALS universal algorithm ❖ Adult cardiac arrest trolley/grab bag contents list ❖ Adult cardiac arrest trolley/grab bag/defibrillator checklist ❖ Paediatric pump bag contents list (where appropriate) ❖ Cardiac arrest records (VS933) ❖ Resuscitation Policy/Procedures (CORP/PROC 083) ❖ Investigation request cards (1x each): Urgent (PINK) blood request, x-ray & ECG	X 1				

#### ***BACK OF THE TROLLEY***

DEVICE OR ITEM	QUANTITY	CORRECT	MISSING	ACTION	EXPIRY DATE
*E size oxygen cylinder with pressure regulator and flow meter in the holder/compartiment (cylinder is in 'on'/'open' position)	X 1				
High concentration non-rebreathing oxygen mask with reservoir bag and oxygen tubing (connected to flow meter in dust free bag)	X 1				

**The drawers listed below/overleaf are to be checked every 24 HOURS if this section is NOT SEALED or MONTHLY if SEALED and IMMEDIATELY following a CARDIAC ARREST**

**TOP DRAWER LABELLED 'AIRWAY'**

DEVICE OR ITEM	QUANTITY	CORRECT	MISSING	ACTION	EXPIRY DATE
Magills introducing forceps	X 1				
Oropharyngeal airways: Sizes 2, 3 & 4	X 1 (each)				
Nasopharyngeal airway: Sizes 6 & 7	X 1 (each)				
Lubricant jelly	X 1				
*Larynoscope handle with *size C batteries and compatible curved MAC blades: Sizes 3 & 4	X 2 (handles) X 4 (batteries) X 1 (each blade)				
Cuffed endotracheal tubes (uncut): Sizes 6, 7 & 8	X 1 (each)				
Catheter mount	X 1				
Gum elastic bougie (not bent/remoulded)	X 1				
10ml syringe	X 1				
*Sethoscope	X 1				
1" ribbon gauge roll (for securing endotracheal tube)	X 1				
*tough cut scissors	X 1				

**SECOND DRAWER LABELLED 'BREATHING'**

DEVICE OR ITEM	QUANTITY	CORRECT	MISSING	ACTION	EXPIRY DATE
*Hand held suction with container & adult catheter	X 1 (each)				Replace as necessary
Yankauer suction	2				
Suction catheters: Sizes 12Ch, 14Ch & 16Ch	X 2 (each)				
Size 4 face mask	X 1				
Paediatric circular face mask: Size 1 (for laryngectomy patients)	X 1				

**THIRD DRAWER LABELLED 'CIRCULATION'**

DEVICE OR ITEM	QUANTITY	CORRECT	MISSING	ACTION	EXPIRY DATE
Razor	X 1				Replace as necessary
Disposable tourniquet	X 1 box				Replace as necessary
Chloroprep vials (2%)	X 5				
Intravenous cannulae: Sizes 14Ga, 16Ga, 18Ga, 20Ga & 22Ga	X 2 (each)				
Intravenous dressing packs	X 3				
Needles: Sizes 19Ga, 21Ga, 23Ga & 25Ga	X 5 (each)				
Pericardiocentesis Needle: 18GA, 3.5"	X 1				
10ml syringe	X 5				
20ml syringe	X 5				
50ml luer lock syringe	X 1				
Sodium Chloride 0.9% (pre filled syringe)	X 5				
1000ml bag Sodium Chloride 0.9%	X 2				
500ml bag Gelofusine	X 1				
Intravenous fluid administration set	X 2				
Blood administration set	X 1				
4" sterile swabs	X 2 (packets)				
½" Transpore tape	X 1				
Blood bottles: Brown/Green/Small red/Large Blue/Yellow	X 1 (each)				
Blood bottle adapters	X 2				
Blood bottle needles	X 2				
Blood gas syringe	X 2				
Adrenaline 1mg/1ml (1:1000) amps (for anaphylaxis only)	X 1 (box)				

### ***BOTTOM SHELF***

DEVICE OR ITEM	QUANTITY	CORRECT	MISSING	ACTION	EXPIRY DATE
Blue emergency drug box (with at least 1 month in date)	X 1 (plus a spare kept securely in department)				
Red arrhythmia drug box (with at least 1 month in date)	X 1 (or refer to documental procedure)				
500ml 10% Glucose (for treatment of hypoglycaemia	X 1				
*Timer	X 1				Replace as necessary
Face visors	X 1				Replace as necessary
Aprons	X 4				Replace as necessary
*3 lead ECG cable	X 1				Replace as necessary
Electrodes for 3 lead ECG cable (sealed packet of 30)	X 1				Replace as necessary
Fast patches/Quick-Combo electrodes (as appropriate for defibrillator/patient group)	X 1				
Spare ECG recording paper compatible with defibrillator (if appropriate)	X 1				Replace as necessary
*Paediatric pump bags (if appropriate with correct contents)	X 1				
Coded plastic seals	X 10				Replace as necessary

**In areas where PAEDIATRICS are treated, the following additional items are required (stored in a pump bag):**

	QUANTITY	CORRECT	MISSING	ACTION	EXPIRY DATE
Infant/Child bag containing:					
Face mask: Sizes: 00, 0/1, 2 & 3	X 1 (each)				
Oropharyngeal airway: 000, 00, 0, 1 & 2	X 1 (each)				
500ml Laerdal bag-valve-mask with reservoir	X 1				
Paediatric non-rebreathing mask	X 1				
2x tongue depressors	X 1				Replace as necessary
Adolescent bag containing:					
Face mask: Sizes 3, 4 & 5,	X 1 (each)				
Oropharyngeal airway: Sizes 2, 3 & 4.	X 1 (each)				
1600ml Laerdal bag-valve-mask with reservoir	X 1				
Paediatric non-rebreathing mask	X 1				
2x tongue depressors	X 1				Replace as necessary

**Key:**

\* denotes a reusable item, that has been appropriately cleaned when used.  
Single use items must be kept in the individual sealed packets until used.

State location of nearest Central Venous Pressure (CVP) pack \_\_\_\_\_

State location of nearest Arrhythmia pack \_\_\_\_\_